

# The Gazette of India



PUBLISHED BY AUTHORITY

No. 47] NEW DELHI, SATURDAY, NOVEMBER 27, 1954

## PART II—Section 4 Statutory Rules and Orders issued by the Ministry of Defence

### ERRATUM

S.R.O. No. 454 has not been utilised.

### MINISTRY OF DEFENCE

New Delhi, the 27th November 1954

**S.R.O. 484.**—In exercise of the powers conferred by section 191 of the Army Act, 1950 (XLVI of 1950), and all other powers enabling in this behalf, and in supersession of the Indian Army Act Rules, and the Army Act Rules, 1950, published with the notifications of the Government of India in the late Army Department No. 911, dated the 3rd November, 1911, and the Ministry of Defence No. S.R.O. 125, dated the 22nd July, 1950, respectively, the Central Government hereby makes the following rules, namely:—

### THE ARMY RULES, 1954

#### CHAPTER I—PRELIMINARY

1. **Short title.**—These rules may be called the Army Rules, 1954.
2. **Definitions.**—In these rules, unless the context otherwise requires—
  - (a) “the Act” means the Army Act, 1950 (XLVI of 1950);
  - (b) “Appendix” means an Appendix set forth in these rules;
  - (c) “Field officer” includes an officer, not being a general officer, of any rank (including brevet rank) above the rank of Captain;
  - (d) “proper military authority”, when used in relation to any power, duty, act or matter, means such military authority as, in pursuance of these rules or the regulations made under the Act or the usages of the service, exercises or performs that power or duty or is concerned with that act or matter;
  - (e) “section” means a section of the Act;
  - (f) all words and expressions used in these rules and not defined, but defined in the Act shall have the same meanings as in the Act.
3. **Reports and applications.**—Any report or application directed by these rules to be made to a superior authority, or a proper military authority, shall be made in writing through the proper channel, unless the said authority, on account of military exigencies or otherwise, dispenses with the writing.

**4. Forms in Appendices.**—(1) The forms set forth in the appendices to these rules, with such variations as the circumstances of each case may require, may be used for the respective purposes therein mentioned, and if used, shall be sufficient, but a deviation from such forms shall not, by reason only of such deviation, render invalid any charge, warrant, order, proceedings or any other document relevant to these rules.

(2) Any omission of any such form shall not, by reason only of such omission, render any act or thing invalid.

(3) The directions in the notes to, and the instructions in, the forms shall be duly complied with in all cases to which they relate, but any omission to comply with any such directions in the notes or instructions shall not, merely by reason of such omission, render any act or thing invalid.

**5. Exercise of power vested in holder of military office.**—Any power or jurisdiction given to, and any act or thing to be done by, to, or before any person holding any military office for the purposes of these rules may be exercised by, or done by, to, or before any other person for the time being authorised in that behalf according to the custom of the service.

**6. Cases unprovided for.**—In regard to any matter not specifically provided for in these rules, it shall be lawful for the competent authority to do such thing or take such action as appears to it to be just and proper.

## CHAPTER II—ENROLMENT AND ATTESTATION

**7. Enrolling officers.**—The following persons shall be the “enrolling officers” for the purposes of section 13, namely:—

- (a) all recruiting and assistant recruiting officers including officers of the Indian Navy or of the Air Force, who may be appointed as such,
- (b) the officer commanding a regiment, battalion or training or regimental centre, and
- (c) any extra assistant recruiting officer or other person who may be appointed as an “enrolling officer” by the Adjutant General.

**8. Persons to be attested.**—All combatants, and other enrolled persons who may be selected to hold non-commissioned or acting non-commissioned rank, shall, when reported fit for duty, be attested in the manner provided in section 17.

**9. Oath or affirmation to be taken on attestation.**—(1) Every person required to be attested under section 16 shall make and subscribe an oath or affirmation in one of the following forms or in such other form to the same purport as the attesting officer ascertains to be in accordance with the religion of the person to be attested, or otherwise binding on his conscience.

### Form of Oath

I, \_\_\_\_\_ do swear in the name of God that I will bear true faith and allegiance to the Constitution of India as by law established and that I will, as in duty bound, honestly and faithfully serve in the regular Army of the Union of India and go wherever ordered by land, sea or air, and that I will observe and obey all commands of the President of the Union of India and the commands of any officer set over me even to the peril of my life.

### Form of affirmation

I, do solemnly affirm that I will bear true faith and allegiance to the Constitution of India as by law established and that I will, as in duty bound, honestly and faithfully serve in the regular Army of the Union of India and go wherever ordered by land, sea or air, and that I will observe and obey all commands of the President of the Union of India and the commands of any officer set over me even to the peril of my life.

(2) The aforesaid oath or affirmation shall, whenever practicable, be administered by the commanding officer of the person to be attested (or in the presence of such commanding officer by a person empowered by him in this behalf) in the manner provided in section 17. If it is not so administered, it may be administered by a magistrate or a recruiting officer or an assistant recruiting officer or the officer commanding the station.

**10. Transfer from one corps or department to another.**—Where the Central Government by any general or special order published in the official Gazette so directs, any person enrolled under this Act may, notwithstanding anything to the contrary contained in the conditions of service for which he is enrolled, be transferred to any corps or department by order of an authority exercising powers not less than those of an officer commanding a division.

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### CHAPTER III—DISMISSAL, DISCHARGE, ETC.

**11. Discharge not to be delayed.**—(1) Every person enrolled under the Act shall, as soon as he becomes entitled under the conditions of his enrolment to be discharged, be so discharged with all convenient speed:

Provided that no person shall be entitled to such discharge, if the Central Government has, by notification, suspended the said entitlement to discharge for the whole or a part of the regular Army.

(2) The discharge of a person, validly sanctioned by a competent authority, may, with the consent of the discharged person, be cancelled by any authority superior to the authority who sanctioned the discharge either without any conditions or subject to such conditions as such discharged person accepts.

**12. Discharge Certificate.**—(1) A certificate required to be furnished under the provisions of section 23 is hereinafter called a "discharge certificate".

(2) A discharge certificate may be furnished either by personal delivery thereof by or on behalf of the commanding officer to the person dismissed, removed, discharged or released, or by the transmission of the same to such person by registered post.

**13. Authorities empowered to authorise discharge.**—(1) Each of the authorities specified in column 3 of the Table below shall be the competent authority to discharge from service persons subject to the Act specified in column 1 thereof on the grounds specified in column 2.

(2) Any power conferred by this rule on any of the aforesaid authorities shall also be exercisable by any other authority superior to it.

(3) In this table, "commanding officer" means the officer commanding the corps or department to which the person to be discharged belongs except that in the case of junior commissioned officers and warrant officers of the Special Medical Section of the Army Medical Corps, the "commanding officer" means the Director of the Medical Services, Army, and in the case of junior commissioned officers and warrant officers of Remounts, Veterinary and Farms Corps, the "commanding officer" means the Director Remounts, Veterinary and Farms.

TABLE

Category	Grounds of discharge	Competent Authority to authorise discharge	Manner of discharge
			I 2 3 4
Junior commis- ioned officers.	I. (i) (a) On completion of the period of ser- vice or tenure speci- fied in the Regulations for his rank or ap- pointment, or on reaching the age limit, whichever is earlier, unless retained on the active list for a further specified period with the sanction of the Commander-in-Chief, or on becoming eligible for release under the Regulations.  (b) At his own request on transfer to the pension establishment.	Commanding officer.	
	I. (ii) Having been found medically unfit for further service.	Commanding officer.	To be carried out only on the recommendation of an Invaliding Board.
	I. (iii) All other classes of discharge.	(a) In the case of junior Commissioned officers granted direct commissions, during the first 12 months' service Area/Divisional Commander.  (b) In the case of JCOs not covered by (a), serving in any Army or Command the General Officer Commanding-in- Chief of that Army or Com- mand, if not below the rank of Lieu- tenant General.  (c) In any other case the Commander- in-Chief.	If the discharge is not at the request of the Junior Commissioned officer the competent authority before sanctioning the discharge shall, if the circumstances of the case permit, give the junior commissioned officer concerned an opportunity to show cause against the order of discharge.

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Warrant officers .	II. (i) (a) On comple-tion of the period of service or tenure specified in the Regulations for his rank or appointment, or on reaching the age limit, whichever is earlier, unless retain-ed on the active list for a further speci-fied period with the sanction of the Brigade/Sub Area Commander or on becoming eligible for release under the Regulations.	Commanding officer.	
	(b) At his own request on transfer to the pen-sion establishment.	Commanding officer.	
	II. (ii) Having been found medically un-fit for further service.	Commanding officer.	To be carried out only on the recommendation of an Invaliding Board.
	II. (iii) All other classes of discharge.	Warrant officers class I—the General Officer Com-manding-in-Chief of the Command in which the warrant officer is serving. Other warrant officers—Divisional/Area or Independent Brigade/Sub-Area Commanders.	If the discharge is not at the request of the warrant officer the competent authority before sanctioning the discharge shall, if the circumstances of the case permit, give the warrant officer an oppor-tunity to show cause against the order of the discharge.
Persons enrolled under the Act wh. have been attested.	III. (i) On fulfilling the conditions of his enrolment or having reached the stage at which discharge may be enforced.	Commanding offi-cer, except in the case of persons of the rank of havildar (or equivalent rank) otherwise at their own request.	
	III. (ii) On completion of a period of army service only, there being no vacancy in the Reserve.	Commanding officer (in the case of per-sons unwilling to extend their Army service).	Applicable to persons enrolled for both Army service and Reserve service. (A person who has the right to extend his Army service and wishes to exercise that right cannot be discharged under this head).
	III. (iii) Having been found medically unfit for further service.	Commanding officer.	To be carried out only on the recommendation of an Invaliding Board.

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	III. (iv) At his own request before fulfilling the conditions of his enrolment.	Commanding officer.	The Commanding officer will exercise this power only when he is satisfied as to the desirability of sanctioning the application and that the strength of the unit will not thereby be unduly reduced.
	III. (v) All other classes of discharge.	Brigade/Sub Area Commander.	The Brigade or Sub Area Commander before ordering the discharge shall, if the circumstances of the case permit, give to the person whose discharge is contemplated, an opportunity to show cause against the contemplated discharge.
Persons enrolled under the Act but not attested.	IV. All classes of discharge.	Commanding officer or an officer commanding a Recruit Reception Camp, or a Recruiting, Technical Recruiting, Deputy Recruiting or Deputy Technical Recruiting officer.	In the case of persons requesting to be discharged before fulfilling the conditions of their enrolment, the commanding officer will exercise this power only where he is satisfied as to the desirability of sanctioning the application and that the strength of the unit will not thereby be unduly reduced.
			Recruits who are considered unlikely to become efficient soldiers will be dealt with under this item.

**14. Termination of Service by the Central Government on grounds of misconduct.**—(1) When after considering the reports on an officer's misconduct, the Central Government is satisfied or the C-in-C is of the opinion, that the trial of the officer by a court-martial is inexpedient or impracticable, but considers the further retention of the said officer in the service as undesirable, the C-in-C shall communicate the views of the Central Government or his views, as the case may be, to the officer together with all reports adverse to him and he shall be called upon to submit his explanation and defence.

(2) In the event of the explanation of the officer being considered unsatisfactory by the C-in-C, or when so directed by the Central Government, the case shall be submitted to the Central Government with the officer's defence and the recommendation of the C-in-C as to whether the officer should be—

- (a) dismissed from the service; or
- (b) removed from the service; or
- (c) called upon to retire; or
- (d) called upon to resign.

(3) The Central Government, after due consideration of the reports, the officer's defence, if any, and the recommendation of the C-in-C, may dismiss or remove the officer with or without pension or call upon him to retire or resign, and on his refusing to do so, the officer may be retired from or gazetted out of the service on pension or gratuity, if any, admissible to him.

**15. Termination of Service by the Central Government on grounds other than misconduct.**—(1) When the Commander-in-Chief is satisfied that an officer is unfit to be retained in the service due to inefficiency, or physical disability, the officer—

- (a) shall be so informed,
- (b) shall be furnished with the particulars of all matters adverse to him, and
- (c) shall be called upon to urge any reasons he may wish to put forward in favour of his retention in the service.

(2) In the event of the explanation being considered by the Commander-in-Chief unsatisfactory, the matter shall be submitted to the Central Government for orders, together with the officer's explanation and the recommendation of the Commander-in-Chief as to whether the officer should be—

- (a) called upon to retire; or
- (b) called upon to resign.

(3) The Central Government after considering the reports, the explanations, if any, of the officer and the recommendation of the Commander-in-Chief, may call upon the officer to retire or resign, and on his refusing to do so, when called upon, may take action to have him gazetted out of the service on pension or gratuity, if any, admissible to him.

**16. Release.**—A person subject to the Act may be released from the service in accordance with the Release Regulations for the Army or such other regulations as may be made from time to time.

**17. Dismissal or removal by Commander-in-Chief and by other officers.**—No person subject to the Act shall be dismissed or removed under sub-section (1) or (3) of section 20 unless he has been informed of the particulars of the cause of action against him and allowed reasonable time to state in writing any reasons he may have to urge against his dismissal or removal from the service:

Provided that if, in the opinion of the authority or officer competent to order the termination of services, dismissal or removal under Rules 14, 15 or this rule, it is not practicable to comply with the provisions thereof, such authority or officer may, after recording a certificate to that effect, order the termination of service, dismissal or removal without complying with the procedure provided or so much of it as it or he considers impracticable to comply with. All cases of termination of services, dismissal or removal under this rule where the prescribed procedure has not been complied with shall be reported to the Central Government.

**18. Date from which retirement, resignation, removal, release, discharge, or dismissal otherwise than by sentence of court-martial takes effect.**—(1) The dismissal of an officer under section 19 or the retirement, resignation, release or removal of such officer shall take effect from the

date specified in that behalf in the notification of such dismissal, retirement or removal in the official Gazette.

(2) The dismissal of a person subject to the Act, other than an officer whose dismissal otherwise than by sentence of a court-martial is duly authorised, or the discharge of a person so subject whose discharge, if duly authorised, shall be carried out by the commanding officer of such person with all convenient speed. The authority competent to authorise such dismissal or discharge may, when authorising the dismissal or discharge, specify any future date from which it shall take effect:

Provided that if no such date is specified the dismissal or discharge shall take effect from the date on which it was duly authorised, or from the date on which the person dismissed or discharged, ceased to perform military duty, whichever is the later date.

(3) The retirement, removal, resignation, release, discharge or dismissal of a person subject to the Act shall not be retrospective.

## CHAPTER IV

### RESTRICTIONS ON FUNDAMENTAL RIGHTS

**19. Unauthorised organisations.**—No person subject to the Act shall, without the express sanction of the Central Government—

- (i) take official cognisance of, or assist or take any active part in, any society, institution or organisation, not recognised as part of the Armed Forces of the Union; unless it be of a recreational or religious nature in which case prior sanction of the superior officer shall be obtained;
- (ii) be a member of, or be associated in any way with, any trade union or labour union, or any class of trade or labour unions.

**20. Political and non-military activities.**—(1) No person subject to the Act shall attend, address, or take part in, any meeting or demonstration held for a party or any political purposes, or belong to or join or subscribe in the aid of, any political association or movement.

(2) No person subject to the Act shall issue an address to electors or in any other manner publicly announce himself or allow himself to be publicly announced as a candidate or as a prospective candidate for election to Parliament, the legislature of a State, or a local authority, or any other public body or act as a member of a candidate's election committee, or in any way actively promote or prosecute a candidate's interests.

**21. Communications to the Press, Lectures, etc.**—No person subject to the Act shall,

- (i) publish in any form whatever or communicate directly or indirectly to the Press any matter in relation to a political question or on a service subject or containing any service information, or publish or cause to be published any book or letter or article or other document on such question or matter or containing such information without the prior sanction of the Central Government, or any officer specified by the Central Government in this behalf; or

- (ii) deliver a lecture or wireless address, on a matter relating to a political question or on a service subject or containing any information or views on any service subject without the prior sanction of the Central Government or any officer specified by the Central Government in this behalf.

*Explanation.*—For the purposes of this rule, the expressions “service information” and “service subject” include information or subject, as the case may be, concerning the forces, the defence or the external relation of the Union.

## CHAPTER V

### INVESTIGATION OF CHARGES AND TRIAL BY COURT-MARTIAL

#### SECTION 1—*Investigation of Charges and Remand for Trial*

##### Power of Commanding Officers

**22. Hearing of Charge.**—(1) Every charge against a person subject to the Act other than an officer, shall be heard in the presence of the accused. The accused shall have full liberty to cross-examine any witness against him, and to call any witnesses and make any statement in his defence.

(2) The commanding officer shall dismiss a charge brought before him if, in his opinion, the evidence does not show that an offence under the Act has been committed, and may do so if, in his discretion, he is satisfied that the charge ought not to be proceeded with.

(3) At the conclusion of the hearing of a charge, if the commanding officer is of opinion that the charge ought to be proceeded with, he shall without unnecessary delay,

- (a) dispose of the case summarily under section 80 in accordance with the manner and form in Appendix III; or
- (b) refer the case to the proper superior military authority; or
- (c) adjourn the case for the purpose of having the evidence reduced to writing; or
- (d) if the accused is below the rank of warrant officer, order his trial by a summary court-martial:

Provided that the commanding officer shall not order trial by a summary court-martial without a reference to the officer empowered to convene a district court-martial or on active service a summary general court-martial for the trial of the alleged offender unless either:—

- (a) the offence is one which he can try by a summary court-martial without any reference to that officer; or
- (b) he considers that there is grave reason for immediate action and such reference cannot be made without detriment to discipline.

**23. Procedure for taking down the summary of evidence.**—(1) Where the case is adjourned for the purpose of having the evidence reduced to writing, at the adjourned hearing the evidence of the witnesses who were present and gave evidence before the commanding officer, whether against or for the accused, and of any other person whose evidence appears to be relevant, shall be taken down in writing in the presence and hearing of the accused before the commanding officer or such officer as he directs.

(2) The accused may put in cross-examination such questions as he thinks fit to any witness, and the questions together with the answers thereto shall be added to the evidence recorded.

(3) The evidence of each witness after it has been recorded as provided in the rule when taken down, shall be read over to him, and shall be signed by him, or if he cannot write his name, shall be attested by his mark and witnessed as a token of the correctness of the evidence recorded. After all the evidence against the accused has been recorded, the accused will be asked: "Do you wish to make any statement? You are not obliged to say anything unless you wish to do so, but whatever you say will be taken down in writing and may be given in evidence." Any statement thereupon made by the accused shall be taken down and read over to him, but he will not be cross-examined upon it. The accused may then call his witnesses, including, if he so desires, any witnesses as to character.

(4) The evidence of the witnesses and the statement (if any) of the accused shall be recorded in the English language. If the witness or accused, as the case may be, does not understand the English language, the evidence or statement, as recorded, shall be interpreted to him in a language which he understands.

(5) If a person cannot be compelled to attend as a witness, or if owing to the exigencies of service or any other grounds (including the expense and loss of time involved), the attendance of any witness cannot in the opinion of the officer taking the summary (to be certified by him in writing), be readily procured, a written statement of his evidence purporting to be signed by him may be read to the accused and included in the summary of evidence.

(6) Any witness who is not subject to military law may be summoned to attend by order under the hand of the commanding officer of the accused. The summons shall be in the form provided in Appendix III.

**24. Remand of accused.**—(1) The evidence and statement (if any) taken down in writing in pursuance of rule 23 (hereinafter referred to as the "summary of evidence"), shall be considered by the commanding officer, who thereupon shall either—

- (a) remand the accused for trial by a court-martial; or
- (b) refer the case to the proper superior military authority; or
- (c) if he thinks it desirable, re-hear the case and either dismiss the charge or dispose of it summarily.

(2) If the accused is remanded for trial by a court-martial, the commanding officer shall without unnecessary delay either assemble a summary court-martial (after referring to the officer empowered to convene a district court-martial or on active service as summary general court-martial when such reference is necessary) or apply to the proper military authority to convene a court-martial, as the case may require.

**25. Procedure on charge against officer.**—(1) Where an officer is charged with an offence under the Act, the investigation shall, if he requires it, be held, and the evidence, if he so requires, be taken in his presence in writing, in the same manner as nearly as circumstances admit, as is required by rule 22 and rule 23 in the case of other persons subject to the Act.

(2) When an officer is remanded for the summary disposal of a charge against him or is ordered to be tried by a court-martial, without any such recording of evidence in his presence, an abstract of evidence to be adduced shall be delivered to him free of charge as provided in sub-rule (7) of rule 33.

**26. Summary disposal of charges against Officer, Junior Commissioned Officer or Warrant Officer.**—(1) Where an officer, a junior commissioned officer or a warrant officer is remanded for the disposal of a charge against him by an authority empowered under section 83, 84 or 85 to deal summarily with that charge, the summary of evidence or (in the case of an officer where there is no summary of evidence) an abstract of the evidence to be adduced shall be delivered to him, free of charge, with a copy of the charge as soon as practicable after its preparation and in any case not less than twenty-four hours before the disposal.

(2) Where the authority empowered under section 83, 84 or 85 decides to deal summarily with a charge against an officer, junior commissioned officer or warrant officer, he shall, unless he dismisses the charge, or unless the accused has consented in writing to dispense with the attendance of the witnesses, hear the evidence in the presence of the accused. The accused shall have full liberty to cross-examine any witness against him, and to call any witnesses and make a statement in his defence.

(3) The proceedings shall be recorded as far as practicable in accordance with the form in Appendix IV and in every case in which punishment is awarded, the proceedings together with the conduct sheet, summary or abstract of evidence and written consent to dispense with the attendance of witnesses (if any) of the accused shall be forwarded through the proper channel to the superior military authority as defined in section 88.

**27. Delay reports.**—(1) In every case where a person subject to the Act, who is not on active service, is in military custody for a period longer than eight days without a court-martial for his trial having been ordered to assemble, or without a punishment having been awarded to him under section 80, the commanding officer shall make a report in the form specified in Appendix III to the officer empowered to convene a general or a district court-martial for the trial of such person. Such report shall be made to the authority mentioned in this rule at intervals of every eight days until a court-martial is ordered to assemble, or a punishment is awarded under section 80, or such person is released from custody as the case may be.

(2) A copy of every such report made on or after the forty-eighth day of such custody shall be sent by the commanding officer direct to the Deputy Judge Advocate General of the command in which such person is held in custody.

(3) (i) Detention in military custody beyond two months of a person subject to the Act, who is not on active service and in whose case a court martial for trial has not been ordered to assemble, shall require the sanction of the Commander-in-Chief, who may sanction further detention for a specific period, which he may extend from time to time, subject to a total period of detention of three months.

(ii) Any such detention beyond a period of three months shall require the approval of the Central Government.

### Framing Charges

**28. Charge-sheet and charge.**—(1) A charge-sheet shall contain the whole issue or issues to be tried by a court-martial at one time.

(2) A charge means an accusation contained in a charge-sheet that a person subject to the Act has been guilty of an offence.

(3) A charge-sheet may contain one charge or several charges.

**29. Commencement of charge-sheet.**—Every charge-sheet shall begin with the name and description of the person charged, and state his number, rank, name and the corps or department (if any) to which he belongs. When the accused person does not belong to the regular Army, the charge-sheet shall show by the description of him, or directly by an express averment, that he is subject to the Act in respect of the offence charged.

**30. Contents of charge.**—(1) Each charge shall state one offence only, and in no case shall an offence be described in the alternative in the same charge.

(2) Each charge shall be divided into two parts—

(a) statement of the offence; and

(b) statement of the particulars of the act, neglect or omission constituting the offence.

(3) The offence shall be stated, if not a civil offence, as nearly as practicable, in the words of the Act, and if a civil offence, in such words as sufficiently describe that offence, but not necessarily in technical words.

(4) The particulars shall state such circumstances respecting the alleged offence as will enable the accused to know what act, neglect or omission is intended to be proved against him as constituting the offence.

(5) The particulars in one charge may be framed wholly or partly by a reference to the particulars in another charge, and in that case so much of the latter particulars as are so referred to shall be deemed to form part of the first mentioned charge as well as of the other charge.

(6) Where it is intended to prove any facts in respect of which any deduction from pay and allowances can be awarded as a consequence of the offence charged, the particulars shall state those facts and the sum of the loss or damage it is intended to charge.

**31. Signature on charge-sheet.**—The charge-sheet shall be signed by the commanding officer of the accused and shall contain the place and date of such signature.

**32. Validity of charge-sheet.**—(1) A charge-sheet shall not be invalid merely by reason of the fact that it contains any mistake in the name or description of the person charged, provided that he does not object to the charge-sheet during the trial, and that no substantial injustice has been done to the person charged.

(2) In the construction of a charge-sheet or charge, there shall be presumed in favour of supporting the same every proposition which may reasonably be presumed to be impliedly included though not expressed therein.

#### Preparation for defence by accused person

**33. Rights of accused to prepare defence.**—(1) Correspondence between the accused and his legal advisers shall not be liable to be censored. The accused shall inform his commanding officer of the names of such advisers and shall also inform him of any distinctive marks that such correspondence will bear.

(2) An accused person shall have the right to interview any witnesses whom he may wish to call in his defence. The provisions of rule 137 shall apply to procuring the attendance of such witnesses.

(3) If the accused so desires, the commanding officer of the accused shall take such steps as the circumstances of the case permit to obtain a written statement from a witness whom the accused may wish to call in his defence. The statement shall be obtained in a closed envelope which shall be given to the accused person unopened.

(4) If the accused person gives to his commanding officer the name of any person whom he wishes to call in his defence, no person shall interview such witness with reference to the charges against the accused except in the presence of the accused, unless the accused agrees to dispense with his presence in writing. Similarly if the accused wishes to interview a witness whom the prosecutor intends to call, the interview shall be in the presence of an officer detailed by the commanding officer of the accused person.

(5) The commanding officer of the accused person or the officer responsible for his custody shall take adequate precautions so that no conversation which the accused person may have with his legal advisers or witnesses is liable to be overheard.

(6) The accused person shall have the right to address an application to the Deputy or Assistant Judge Advocate General of the command within which he for the time being is, if he is kept under arrest longer than forty-eight days without being brought to trial or is not given full liberty for preparing his defence.

(7) As soon as practicable after an accused has been remanded for trial by a general or district court-martial, and in any case not less than ninety-six hours or on active service twenty-four hours before his trial, an officer shall give to him free of charge a copy of the summary of evidence, or in the case of an officer where there is no summary of evidence an abstract of the evidence, and explain to him his rights under these rules as to preparing his defence and being assisted or represented at the trial, and shall ask him to state in writing whether or not he wishes to have an officer assigned by the convening officer to represent him at the trial, if a suitable officer should be available. The convening officer shall be informed whether or not the accused so elects.

**34. Warning of accused for trial.**—(1) The accused before he is arraigned shall be informed by an officer of every charge for which he is to be tried and also that, on his giving the names of witnesses whom he desires to call in his defence, reasonable steps will be taken for procuring their attendance, and those steps shall be taken accordingly.

The interval between his being so informed and his arraignment shall not be less than ninety-six hours or where the accused person is on active service less than twenty-four hours.

(2) The officer at the time of so informing the accused shall give him a copy of the charge-sheet and shall, if necessary, read and explain to him the charges brought against him. If the accused desires to have it in a language which he understands, a translation thereof shall also be given to him.

(3) The officer shall also deliver to the accused a list of the names, rank and corps (if any) of the officers who are to form the court, and where officers in waiting are named, also of those officers in courts-martial other than summary courts-martial.

(4) If it appears to the court that the accused is liable to be prejudiced at his trial by any non-compliance with this rule, the court shall take steps and, if necessary, adjourn to avoid the accused being so prejudiced.

**35. Joint trial of several accused persons.**—(1) Any number of accused persons may be charged jointly and tried together for an offence averred to have been committed by them collectively.

(2) Any number of accused persons, although not charged jointly, may be tried together for an offence averred to have been committed by one or more of them and to have been abetted by the other or others.

(3) Where the accused are so charged under sub-rules (1) and (2), any one or more of them may at the same time be charged with and tried for any other offence averred to have been committed individually or collectively, provided that all the said offences are based on the same facts, or form or are part of a series of offences of the same or similar character.

(4) In the cases mentioned above, notice of the intention to try the accused persons together shall be given to each of the accused at the time of his being informed of the charge, and any accused person may claim, either by notice to the authority convening the court or, when arraigned before the court, by notice to the court, that he or some other accused be tried separately on one or more of the charges included in the charge-sheet, on the ground that the evidence of one or more of the other accused persons proposed to be tried together with him will be material to his defence, or that otherwise he would be prejudiced or embarrassed in his defence. The convening authority or court, if satisfied that the evidence will be material or that the accused may be prejudiced or embarrassed in his defence as aforesaid, and if the nature of the charge admits of this, shall allow the claim, and such accused person, or, as the case may be, the other accused person or persons whose separate trial has been claimed, shall be tried separately. Where any such claim has been made and disallowed by the authority convening the court, or by the court, the disallowance of such claim will not be a ground for refusing confirmation of the finding or sentence unless, in the opinion of the confirming authority, substantial miscarriage of justice has occurred by reason of the disallowance of such claim.

**36. Suspension of rules on the ground of military exigencies or the necessities of discipline.**—Where it appears to the officer convening a court-martial, or to the senior officer on the spot, that military exigencies, or the necessities of discipline render it impossible or inexpedient to observe any of the rules 23, 24, 25, 33 and 34 and sub-rule (2) of rule 95,

he may, by order under his hand, make a declaration to that effect specifying the nature of such exigencies or necessities, and thereupon the trial or other proceedings shall be as valid as if the rule mentioned in such declaration had not been contained herein; and such declaration may be made with respect to any or all of the rules aforesaid in the case of the same court-martial:

Provided that the accused shall have full opportunity of making his defence, and shall be afforded every facility for preparing it which is practicable, having due regard to the said exigencies or necessities.

## SECTION 2—General and District Courts-Martial

### Convening the Court

**37. Convening of General and District Courts-Martial.**—(1) An officer before convening a general or district court-martial shall first satisfy himself that the charges to be tried by the court are for offences within the meaning of the Act, and that the evidence justifies a trial on those charges, and if not so satisfied, shall order the release of the accused, or refer the case to superior authority.

(2) He shall also satisfy himself that the case is a proper one to be tried by the kind of court-martial which he proposes to convene.

(3) The officer convening a court-martial shall appoint or detail the officers to form the court and, may also appoint or detail such waiting officers as he thinks expedient. He may also, where he considers the services of an interpreter to be necessary, appoint or detail an interpreter to the court.

(4) The officer convening a court-martial shall furnish to the senior member of the court with the original charge-sheet on which the accused is to be tried and, where no judge-advocate has been appointed, also with a copy of the summary or abstract of evidence and the order for the assembly of the court-martial. He shall also send, to all the other members, copies of the charge-sheet and to the judge-advocate, when one has been appointed, a copy of the charge-sheet and a copy of the summary or abstract of evidence.

**38. Adjournment for insufficient number of officers.**—(1) If, before the accused is arraigned, the full number of officers detailed are not available to serve, by reason of non-eligibility, disqualification, challenge or otherwise, and if there are not a sufficient number of officers in waiting to take the place of those unable to serve, the court shall ordinarily adjourn for purpose of fresh members being appointed, but if the court is of opinion that in the interests of justice, and for the good of the service, it is inexpedient so to adjourn, it may, if not reduced in number below the legal minimum, proceed, after recording their reasons for so doing.

(2) If the court adjourns for the purpose of the appointment of fresh members, whether under these rules or otherwise the convening officer may, if he thinks fit, convene another court.

**39. Ineligibility and disqualification of officers for court-martial.—**

(1) An officer is not eligible for serving on a court-martial if he is not subject to the Act.

(2) An officer is disqualified for serving on a general or district court-martial if he—

- (a) is an officer who convened the court; or
- (b) is the prosecutor or a witness for the prosecution; or
- (c) investigated the charges before trial, or took down the summary of evidence, or was a member of a court of inquiry respecting the matters on which the charges against the accused are founded, or was the squadron, battery, company, or other commander, who made preliminary inquiry into the case, or was a member of a previous court-martial which tried the accused in respect of the same offence; or
- (d) is the commanding officer of the accused, or of the corps to which the accused belongs; or
- (e) has a personal interest in the case.

(3) The provost-marshal or assistant provost-marshal is disqualified from serving on a general court-martial or district court-martial.

**40. Composition of court-martial.**—(1) A general court-martial shall be composed, as far as seems to the convening officer practicable, of officers of different corps or departments, and in no case exclusively of officers of the corps or department to which the accused belongs.

(2) The members of a court-martial for the trial of an officer shall be of a rank not lower than that of the officer unless, in the opinion of the convening officer, officers of such rank are not (having due regard to the exigencies of the public service) available. Such opinion shall be recorded in the convening order.

(3) In no case shall an officer below the rank of captain be a member of a court-martial for the trial of a field officer.

#### Procedure at Trial—Constitution of Court

**41. Inquiry by court as to legal constitution.**—(1) On the court assembling, the order convening the court shall be laid before it together with the charge-sheet and the summary of evidence or a true copy thereof, and also the ranks, names, and corps of the officers appointed to serve on the court; and the court shall satisfy itself that it is legally constituted; that is to say—

- (a) that, so far as the court can ascertain, the court has been convened in accordance with the provisions of the Act and these rules;
- (b) that the court consists of a number of officers, not less than the minimum required by law and, save as mentioned in rule 38, not less than the number detailed;
- (c) that each of the officers so assembled is eligible and not disqualified for serving on that court-martial; and
- (d) that in the case of a general court-martial, the officers are of the required rank.

(2) The court shall, further, if it is a general or district court-martial to which a judge-advocate has been appointed, ascertain that the judge-advocate is duly appointed and is not disqualified for sitting on that court-martial.

(3) The court, if not satisfied with regard to the compliance with the aforesaid provisions, shall report its opinion to the convening authority, and may adjourn for that purpose.

**42. Inquiry by court as to amenability of accused and validity of charge.**—(1) If the court is satisfied that the requirements of rule 41 have been complied with, it shall further satisfy itself in respect of each charge about to be brought before it—

- (a) that it appears to be laid against a person subject to the Act, and subject to the jurisdiction of the court, and
- (b) that each charge discloses an offence under the Act and is framed in accordance with these rules, and is so explicit as to enable the accused readily to understand what he has to answer.

(2) The court, if not satisfied on the above matters, shall report its opinion to the convening authority and may adjourn for that purpose.

#### **Procedure at Trial—Challenge and Swearing**

**43. Appearance of prosecutor and accused.** When the court has satisfied itself that the provisions of rules 41 and 42 have been complied with, it shall cause the accused to be brought before the court, and the prosecutor, who must be a person subject to the Act, shall take his due place in the court.

**44. Proceedings for challenges of members of court.**—The order convening the court and the names of the presiding officer and the members of the court shall then be read over to the accused and he shall be asked, as required by section 130, whether he has any objection to being tried by any officer sitting on the court. Any such objection shall be disposed of in accordance with the provisions of the aforesaid section:

Provided that—

- (a) the accused shall state the names of all the officers constituting the court in respect of whom he has objection, before any objection is disposed of,
- (b) the accused may call any person to give evidence in support of his objection and such person may be questioned by the accused and by the court,
- (c) if more than one officer is objected to, the objection to each officer shall be disposed of separately, and the objection in respect of the officers of the lowest in rank shall be disposed of first; and on an objection to an officer, the remaining officers of the court shall, in the absence of the challenged officer, vote on the disposal of such objection, notwithstanding that objections have also been made to any of those officers,
- (d) when an objection in respect of an officer is allowed, that officer shall forthwith retire, and take no further part in the proceedings,
- (e) when an officer so retires or is not available to serve owing to any cause, which the court may deem to be sufficient, and there are any officers in waiting detailed as such, the presiding officer shall appoint one of such officers to fill the vacancy. If there is no officer in waiting available, the court shall proceed as required by rule 38,

(f) the eligibility, absence of disqualification, and freedom from objection of an officer filling a vacancy shall be ascertained by the court, as in the case of other officers appointed to serve on the court.

**45. Swearing or affirming of members.**—As soon as the court is constituted with the proper number of officers who are not objected to, or objections in respect of whom have been overruled, an oath or affirmation shall be administered to every member in one of the following forms or in such other form to the same purport as the court ascertains to be according to his religion or otherwise binding on his conscience.

#### Form of Oath

"I.....swear by Almighty God that I will well and truly try the accused (or accused persons) before the Court according to the evidence, and that I will duly administer justice according to the Army Act without partiality, favour or affection; and if any doubt shall arise, then, according to my conscience, the best of my understanding, and the custom of war in the like cases; and I do further swear that I will not, on any account at any time, whatsoever, disclose, or discover the vote or opinion of any particular member of this court-martial, unless required to give evidence thereof by a court of justice or a court-martial in due course of law."

#### Form of Affirmation

"I.....do solemnly, sincerely and truly declare and affirm that I will well and truly try the accused (or accused persons) before the Court according to the evidence, and that I will duly administer justice according to the Army Act without partiality, favour or affection; and if any doubt shall arise, then, according to my conscience, the best of my understanding, and the custom of war in the like cases; and I do further solemnly, sincerely and truly declare and affirm that I will not, on any account at any time, whatsoever, disclose, or discover the vote or opinion of any particular member of this court-martial, unless required to give evidence thereof by a court of justice or a court-martial in due course of law."

**46. Swearing or affirming of judge-advocate and other officers.**—After the members of the court are all sworn or have made affirmation, an oath or affirmation shall be administered to the following persons or such of them as are present at the court-martial, in such of the following forms as shall be appropriate, or in such other form to the same purport as the court ascertains to be according to the religion or otherwise binding on the conscience of the person to be sworn or affirmed:—

##### (A) JUDGE-ADVOCATE

#### Form of Oath

"I.....swear by Almighty God that I will to the best of my ability carry out the duties of Judge Advocate in accordance with the Army Act and the rules made thereunder and without partiality, favour or affection, and I do further swear that I will not on any account at any time whatsoever, disclose or discover the vote or opinion on any matter of any particular member of this court-martial, unless required to give evidence thereof by a court of justice or a court-martial, in due course of law."

#### Form of Affirmation

"I.....do solemnly, sincerely and truly declare and affirm that I will to the best of my ability carry out the

duties of Judge Advocate in accordance with the Army Act and the rules made thereunder and without partiality, favour or affection, and I do further solemnly, sincerely and truly declare and affirm that I will not, on any account at any time, whatsoever, disclose or discover the vote or opinion on any matter of any particular member of this court-martial, unless required to give evidence thereof by a court of justice or a court-martial, in due course of law."

**(B) OFFICER ATTENDING FOR THE PURPOSE OF INSTRUCTION**

**Form of Oath**

"I..... swear by Almighty God that I will not on any account, at any time whatsoever, disclose or discover the vote or opinion of any particular member of this court-martial unless required to give evidence thereof by a court of justice or a court-martial, in due course of law."

**Form of Affirmation**

"I..... do solemnly, sincerely and truly declare and affirm that I will not on any account, at any time whatsoever, disclose or discover the vote or opinion of any particular member of this court-martial, unless required to give evidence thereof by a court of justice or a court-martial, in due course of law."

**(C) SHORTHAND WRITER**

**Form of Oath**

"I..... swear by Almighty God that I will truly take down to the best of my power the evidence to be given before this court-martial and such other matters as I may be required and will, when required, deliver to the court a true transcript of the same."

**Form of Affirmation**

"I..... do solemnly, sincerely and truly declare and affirm that I will truly take down to the best of my power the evidence to be given before this court-martial and such other matters as I may be required, and will, when required deliver to the court a true transcript of the same."

**(D) INTERPRETER**

**Form of Oath**

"I..... swear by Almighty God that I will faithfully interpret and translate, as I shall be required to do, touching the matter before this court-martial."

**Form of Affirmation**

"I..... do solemnly, sincerely and truly declare and affirm that I will faithfully interpret and translate, as I shall be required to do, touching the matter before this court-martial."

**47. Persons to administer oaths and affirmations.**—All oaths and affirmations shall be administered by the Judge-advocate (if any), a member of the court, or some other person empowered by the court to administer such oath or affirmation.

### Prosecution, Defence and Summing-up

**48. Arraignment of accused.**—(1) After the members of the court and other persons are sworn or affirmed as above-mentioned, the accused shall be arraigned on the charges against him.

(2) The charges upon which the accused is arraigned shall be read and, if necessary, translated to him, and he shall be required to plead separately to each charge.

**49. Objection by accused to charge.**—The accused, when required to plead to any charge, may object to the charge on the ground that it does not disclose an offence under the Act, or is not in accordance with these rules. The court, after hearing any submission which may be made by the prosecutor or by or on behalf of the accused, shall consider the objection in closed court and shall either disallow it and proceed with the trial, or allow it and adjourn to report to the convening authority or, if it is in doubt, it may adjourn to consult the convening authority.

**50. Amendment of charge.**—(1) At any time during the trial, if it appears to the court that there is any mistake in the name or description of the accused in the charge-sheet, the court may amend the charge-sheet so as to correct that mistake.

(2) If, on the trial of any charge, it appears to the court at any time before it has begun to examine the witnesses, that in the interests of justice any addition to, omission from, or alteration in, the charge is required, it may report its opinion to the convening authority, and may adjourn, and the convening authority may either direct the new trial to be commenced, or amend the charge, and order the trial to proceed with such amended charge after due notice to the accused.

**51. Special plea to the jurisdiction.**—(1) The accused, before pleading to a charge, may offer a special plea to the general jurisdiction of the court, and if he does so, and the court considers that anything stated in such plea shows that the court has not jurisdiction it shall receive any evidence offered in support, together with any evidence offered by the prosecutor in disproof or qualification thereof, and any address by or on behalf of the accused and reply by the prosecutor in reference thereto.

(2) If the court overrules the special plea, it shall proceed with the trial.

(3) If the court allows the special plea, it shall record its decision and the reasons for it, and report it to the convening authority and adjourn; such decision, shall not require any confirmation, and the convening authority shall either forthwith convene another court for the trial of the accused, or order the accused to be released.

(4) If the court is in doubt as to the validity of the plea, it may refer the matter to the convening authority, and may adjourn for that purpose or may record a special decision with respect to such plea, and proceed with the trial.

**52. General plea of “guilty” or “not guilty”.**—(1) If no special plea to the general jurisdiction of the court is offered, or if such plea being offered, is overruled, or is dealt with by a special decision under sub-rule (4) of rule 51, the accused person’s plea—“Guilty” or “Not guilty” (or if he refuses to plead, or does not plead intelligibly either one or the other, a plea of “Not guilty”)—shall be recorded on each charge.

(2) If an accused person pleads "Guilty", that plea shall be recorded as the finding of the court; but, before it is recorded, the presiding officer or judge-advocate, on behalf of the court, shall ascertain that the accused understands the nature of the charge to which he has pleaded guilty, and shall inform him of the general effect of that plea, and in particular of the meaning of the charge to which he has pleaded guilty, and of the difference in procedure which will be made by the plea of guilty, and shall advise him to withdraw that plea if it appears from the summary of evidence that the accused ought to plead "Not guilty".

(3) Where an accused person pleads "Guilty" to the first of two or more charges laid in the alternative, the prosecutor may, after sub-rule (2) has been complied with by the court and before the accused is arraigned on the alternative charge or charges, withdraw such alternative charge or charges without requiring the accused to plead thereto and a record to that effect shall be made upon the proceedings of the court.

(4) A plea of "Guilty" shall not be accepted in cases where the accused is liable, if convicted, to be sentenced to death, and where such plea is offered, a plea of "Not Guilty" shall be recorded and the trial shall proceed accordingly.

**53. Plea in bar.**—(1) The accused, at the time of his general plea of "Guilty" or "Not Guilty" to a charge for an offence, may offer a plea in bar of trial on the ground that—

- (a) he has been previously convicted or acquitted of the offence by a competent criminal court or by a court-martial, or has been dealt with summarily under sections 80, 83, 84 and 85, as the case may be, for the offence, or that a charge in respect of the offence has been dismissed as provided in sub-rule (2) of rule 22; or
- (b) the offence has been pardoned or condoned by competent military authority; or
- (c) the time which has elapsed between the commission of the offence and the commencement of the trial is more than three years, and the limit of time for trial is not extended under section 122.

(2) If he offers such plea in bar, the court shall record it as well as his general plea, and if it considers that any fact or facts stated by him are sufficient to support the plea in bar, it shall receive any evidence offered, and hear any address made by or on behalf of the accused and the prosecutor in reference to the plea.

(3) If the court finds that the plea in bar is proved, it shall record its finding, and notify it to the confirming authority, and shall either adjourn, or if there is any other charge against the accused, whether in the same or in a different charge-sheet, which is not affected by the plea in bar, may proceed to the trial of the accused on that charge.

(4) If the finding that the plea in bar is proved is not confirmed, the court may be re-assembled by the confirming authority, and proceed as if the plea had been found not proved.

(5) If the court finds that the plea in bar is not proved, it shall proceed with the trial, and the said finding shall be subject to confirmation like any other finding of the court.

**54. Procedure after plea of "Guilty".**—(1) Upon the record of the plea of "Guilty", if there are other charges in the same charge-sheet to which the plea is "Not Guilty", the trial shall first proceed with respect to the latter charges, and, after the finding on those charges shall proceed with the charges on which a plea of "Guilty" has been entered; but if they are alternative charges, the court may either proceed with respect to all the charges as if the accused had not pleaded "Guilty" to any charge or may, subject to sub-rule (2), instead of trying him, record a finding of "Guilty" upon any one of the alternative charges to which he has pleaded "Guilty" and a finding of "Not Guilty" upon all the other alternative charges.

(2) Where alternative charges are preferred and the accused pleads "Not guilty" to the charge which alleges the more serious offence and "Guilty" to the other, the court shall try him as if he had pleaded "Not guilty" to all the charges.

(3) After the record of the plea of "Guilty" on a charge (if the trial does not proceed on any other charges) the court shall receive any statement which the accused desires to make in reference to the charge, and shall read the summary or abstract of evidence, and annex it to the proceedings, or if there is no such summary or abstract shall take and record sufficient evidence to enable it to determine the sentence and the confirming officer to know all the circumstances connected with the offence. This evidence shall be taken in the manner provided in these rules in the case of plea of "Not Guilty".

(4) After evidence has been so taken, or the summary or abstract of evidence has been read, as the case may be, the accused may make a statement in mitigation of punishment, and may call witnesses as to his character.

(5) If from the statement of the accused or from the summary or abstract of evidence, or otherwise, it appears to the court that the accused did not understand the effect of his plea of "Guilty", the court shall alter the record and enter a plea of "Not Guilty" and proceed with the trial accordingly.

(6) If a plea of "Guilty" is recorded, and the trial proceeds with respect to other charges in the same charge-sheet, the proceedings under sub-rules (3) and (4) shall take place when the finding on the other charges in the same charge-sheet are recorded.

(7) When the accused states anything in mitigation of punishment which in the opinion of the court requires to be proved, and would, if proved, affect the amount of punishment, the court may permit the accused to call witnesses to prove the same.

**55. Withdrawal of plea of "Not guilty" subject to compliance with sub-rules (2) and (4) of Rule 52.**—The accused may, if he thinks fit, at any time during the trial, withdraw his plea of "Not Guilty", and plead "Guilty", and in such case the court will at once, subject to a compliance with sub-rules (2) and (4) of rule 52, record a plea and finding of "Guilty" and shall, so far as is necessary, proceed in manner directed by rule 54.

**56. Plea of "Not guilty", application for adjournment, and case for the prosecution.**—After the plea of "Not Guilty" to any charge is recorded, the trial shall proceed as follows, that is to say—

(1) the court shall ask the accused whether he wishes to apply for an adjournment on the ground that any of the rules relating

to procedure before trial have not been complied with, and that he has been prejudiced thereby or on the ground that he has not had sufficient opportunity for preparing his defence, and shall record his answer;

- (2) if the accused shall make any such application, the court shall hear any statement or evidence which he may desire to adduce in support thereof, and any statement of the prosecutor or evidence in answer thereto; and if it shall appear to the court that the accused has been prejudiced by any non-compliance with any of such rules relating to procedure or that he has not had sufficient opportunity of preparing his defence, it may grant such adjournment as may appear to it in the circumstances to be proper;
- (3) the prosecutor may, if he desires, and shall, if so required by the court, make an opening address, and shall state therein the substance of the charge against the accused and the nature and general effect of the evidence which he proposes to adduce in support of it without entering into any unnecessary detail;
- (4) the evidence for the prosecution shall then be taken;
- (5) if it should be necessary for the prosecutor to give evidence for the prosecution on the facts of the case, he shall give it after the delivery of his address (if any), and he must be sworn or affirmed, as the case may be, and give his evidence in detail; and
- (6) he may be cross-examined by or on behalf of the accused and afterwards may make any statement which might be made by a witness on re-examination.

**57. Plea of no case.**—(1) At the close of the case for prosecution, the accused may offer a plea that the evidence given on behalf of the prosecution, in respect of any one or more charges, has not established a *prima facie* case against him and that he should not, therefore, be called upon for his defence.

(2) Such plea may be offered in respect of any one or more charges in the charge-sheet.

(3) The court shall consider the submission in closed court and if it is satisfied that the plea is well founded, it shall record a finding of "Not Guilty" in respect of any one or more charges, to which the plea relates.

**58. Close of case for the prosecution and procedure for defence where accused does not call witnesses.**—(1) At the close of the case for the prosecution, the accused shall be asked if he intends to call any witnesses to the facts of the case.

(2) If the accused states that he does not intend to call any witnesses to the facts of the case, the procedure shall be as follows, that is to say—

- (a) the accused may make a statement giving his account of the subject of the charge against him. Such statement may be made orally or in writing but no oath shall be administered to the accused. The court or the judge-advocate, if any, may question the accused on the case for the purpose of enabling him to explain any circumstances appearing in his statement.

The accused shall not render himself liable to punishment by refusing to answer such questions, or by giving answers to them which he knows not to be true; but the court may draw such inference from such refusal or answers as it thinks just,

- (b) the accused may, if he wishes, call witnesses as to his character,
- (c) the prosecutor may then make a final address, and
- (d) the accused or his counsel or the defending officer (as the case may be) may then make a closing address.

**59. Defence where accused calls witnesses.**—If the accused states that he intends to call witnesses to the facts of the case, the procedure shall be as follows, that is to say—

- (a) the accused or his counsel or the defending officer (as the case may be) may make an opening address,
- (b) the accused may then make a statement giving his account of the subject of the charge against him. The statement may be made orally or in writing but no oath shall be administered to the accused. The court or the judge-advocate, if any, may question the accused on the case for the purpose of enabling him to explain any circumstances appearing in his statement or in the evidence against him. The accused shall not render himself liable to punishment by refusing to answer such questions, or by giving answers to them which he knows not to be true; but the court may draw such inference from such refusal or answers as it thinks just,
- (c) the accused shall then call his witnesses, including, if he so desires, any witnesses as to character,
- (d) after the evidence of all the witnesses has been taken, the accused or his counsel or the defending officer (as the case may be) may make a closing address, and
- (e) the prosecutor may reply.

**60. Summing up by the judge-advocate.**—(1) The judge-advocate (if any) shall sum up in open court the evidence and advise the court upon the law relating to the case.

(2) After the summing up of the judge-advocate, no other address shall be allowed.

#### Finding and sentence

**61. Consideration of finding.**—(1) The court shall deliberate on its finding in closed court in the presence of the judge-advocate.

(2) The opinion of each member of the court as to the finding shall be given by word of mouth on each charge separately.

**62. Form, record and announcement of finding.**—(1) The finding on every charge upon which the accused is arraigned shall be recorded and, except as provided in these rules, shall be recorded simply as a finding of "Guilty" or of "Not guilty".

(2) Where the court is of opinion as regards any charge that the facts proved do not disclose the offence charged or any offence of which he might under the Act legally be found guilty on the charge as laid, the court shall acquit the accused of that charge.

(3) If the court doubts as regards any charge whether the facts proved show the accused to be guilty or not of the offence charged or of any offence of which he might under the Act legally be found guilty on the charge as laid, it may, before recording a finding on that charge, refer to the confirming authority for an opinion, setting out the facts which it finds to be proved, and may, if necessary, adjourn for that purpose.

(4) Where the court is of opinion as regards any charge that the facts which it finds to be proved in evidence differ materially from the facts alleged in the statement of particulars in the charge, but are nevertheless sufficient to prove the offence stated in the charge, and that the difference is not so material as to have prejudiced the accused in his defence, it may, instead of a finding of "Not guilty", record a special finding.

(5) The special finding may find the accused guilty on a charge subject to the statement of exceptions or variations specified therein.

(6) Where there are alternative charges, and the facts proved appear to the court not to constitute the offence mentioned in any of those alternative charges, the court shall record a finding of "Not Guilty" on that charge.

(7) The court shall not find the accused guilty on more than one of two or more charges laid down in the alternative, even if conviction upon one charge necessarily connotes guilt upon the alternative charge or charges.

(8) If the court thinks that the facts proved constitute one of the offences stated in two or more of the alternative charges, but doubts which of those offences the facts do at law constitute, it may, before recording a finding on those charges, refer to the confirming authority for an opinion, setting out the facts which it finds to be proved and stating that it doubts whether those facts constitute in law the offence stated in such one or other of the charges and may, if necessary, adjourn for that purpose.

(9) In any case where the court is empowered by section 139 to find the accused guilty of an offence other than that charged, or guilty of committing an offence in circumstances involving a less degree of punishment, or where it could, after hearing the evidence, have made a special finding of guilty subject to exceptions or variations in accordance with sub-rules (4) and (5) it may, if it is satisfied of the justice of such course, and if the concurrence of the convening officer is signified by the prosecutor, accept and record a plea of guilty of such other offences or of the offence as having been committed in circumstances involving such less degree of punishment or of the offence charged subject to such exceptions or variations:

Provided that failure to obtain the concurrence of the convening officer as aforesaid shall not invalidate the proceedings when confirmed notwithstanding such failure.

(10) The finding on each charge shall be announced forthwith in open court as subject to confirmation.

**63. Procedure on acquittal.**—If the finding on all the charges is "Not Guilty", the presiding officer shall date and sign the finding and such signature shall authenticate the whole of the proceedings, and the proceedings upon being signed by the judge-advocate (if any) shall be at once transmitted for confirmation.

**64. Procedure on conviction.**—(1) If the finding on any charge is "Guilty", then, for the guidance of the court in determining its sentence, and of the confirming authority in considering the sentence, the court, before deliberating on its sentence, shall, whenever possible, take evidence of and record the general character, age, service, rank, and any recognised acts of gallantry or distinguished conduct of the accused, any previous convictions of the accused either by a court-martial or a criminal court, any previous punishments awarded to him by an officer exercising authority under section 80, 83, 84 or 85, as the case may be, the length of time he has been in arrest or in confinement on any previous sentence, and any military decoration, or military reward, of which he may be in possession or to which he is entitled.

(2) Evidence on the above matters may be given by a witness verifying a statement which contains a summary of the entries in the regimental books respecting the accused and identifying the accused as the person referred to in that summary.

(3) The accused may cross-examine any such witness, and may call witnesses to rebut such evidence; and if the accused so requests, the regimental books, or a duly certified copy of the material entries therein, shall be produced; and if the accused alleges that the summary is in any respect not in accordance with the regimental books, or such certified copy, as the case may be, the court shall compare the summary with those books or copy, and if it finds it is not in accordance therewith, shall cause the summary to be corrected.

(4) When all the evidence on the above matters has been given, the accused may address the court thereon and in mitigation of punishment.

**65. Sentence.**—The court shall award a single sentence in respect of all the offences of which the accused is found guilty, and such sentence shall be deemed to be awarded in respect of the offence in each charge in respect of which it can be legally given, and not to be awarded in respect of any offence in a charge in respect of which it cannot be legally given.

**66. Recommendation to mercy.**—(1) If the court makes a recommendation to mercy, it shall give its reasons for its recommendation.

(2) The number of opinions by which the recommendation to mercy mentioned in this rule, or any question relative thereto, is adopted or rejected, may be entered in the proceedings.

**67. Announcement of sentence and signing and transmission of proceedings.**—(1) The sentence together with any recommendation to mercy and the reasons for any such recommendation will be announced forthwith in open court. The sentence will be announced as subject to confirmation.

(2) Upon the court awarding the sentence, the presiding officer shall date and sign the sentence and such signature shall authenticate the whole of the proceedings and the proceedings upon being signed by the Judge-Advocate (if any), shall at once be transmitted for confirmation.

### Confirmation and Revision

**68. Revision.**—(1) Where the finding is sent back for revision under section 160, the court shall reassemble in open court, the revision order shall be read, and if the court is directed to take fresh evidence, such evidence shall also be taken in open court. The court shall then deliberate on its finding in closed court.

(2) Where the finding is sent back for revision and the court does not adhere to its former finding, it shall revoke the finding and sentence, and record the new finding, and if such new finding involves a sentence, pass sentence afresh.

(3) Where the sentence alone is sent back for revision, the court shall not revise the finding.

(4) After the revision, the presiding officer shall date and sign the decision of the court, and the proceedings, upon being signed by the judge-advocate, if any, shall at once be transmitted for confirmation.

**69. Review of court-martial proceedings.**—The proceedings of a general court-martial shall be submitted by the judge-advocate at the trial for review to the deputy or assistant judge-advocate general of the command who shall then forward it to the confirming officer. The proceedings of a district court-martial shall be sent by the presiding officer or the judge-advocate direct to the confirming officer who must, in all cases, where the sentence is dismissal or above, seek advice of the deputy or assistant judge-advocate general of the command before confirmation.

**70. Confirmation.**—Upon receiving the proceedings of a general or district court-martial, the confirming authority may confirm or refuse confirmation, or reserve confirmation for superior authority, and the confirmation, non-confirmation, or reservation shall be entered in and form part of the proceedings.

**71. Promulgation.**—The charge, finding, and sentence, and any recommendation to mercy shall, together with the confirmation or non-confirmation of the proceedings, be promulgated in such manner as the confirming authority may direct; and if no direction is given, according to the custom of the service. Until promulgation has been effected, confirmation is not complete and the finding and sentence shall not be held to have been confirmed until they have been promulgated.

**72. Mitigation of sentence on partial confirmation.**—(1) Where a sentence has been awarded by a court-martial in respect of offences in several charges, and the confirming authority confirms the finding on some but not on all of such charges, that authority shall take into consideration the fact of such non-confirmation, and shall, if it seems just, mitigate, remit, or commute the punishment awarded according as it seems just, having regard to the offences in the charges in respect of the findings which are confirmed.

(2) Where a sentence has been awarded by a court-martial in respect of offences in several charges and has been confirmed, and any one of such charges or the finding thereon is found to be invalid, the authority having power to mitigate, remit, or commute the punishment awarded by the sentence shall take into consideration the fact of such invalidity, and if it seems just, mitigate, remit or commute the punishment awarded according as it seems just, having regard to the offences in the charges which with the findings thereon are not invalid, and the punishment as so modified shall be as valid as if it had been originally awarded only in respect of those offences.

**73. Confirmation notwithstanding informality in, or excess of punishment.**—If the sentence of a court-martial is informally expressed, the confirming authority may, in confirming the sentence, vary the form so that

it shall be properly expressed; and if the punishment awarded by the sentence is in excess of the punishment authorized by law, the confirming authority may vary the sentence so that the sentence shall not be in excess of the punishment authorized by law; and the confirming authority may confirm the finding and the sentence, as so varied, of the court-martial.

**74. Member or prosecutor not to confirm proceedings.**—A member of a court-martial, or an officer who has acted as a prosecutor at a court-martial, shall not confirm the finding or sentence of that court-martial, and where such member or prosecutor becomes confirming officer, he shall refer the finding and sentence of the court-martial to a superior authority competent to confirm the findings and sentences of the like description of court-martial.

#### Proceedings of General and District Court-Martial

**75. Seating of members.**—The members of a court-martial shall take their seats according to their army rank.

**76. Responsibility of presiding officer.**—(1) The presiding officer is responsible for the trial being conducted in proper order, and in accordance with the Act, rules made thereunder and in a manner befitting a court of justice.

(2) It is the duty of the presiding officer to see that justice is administered, that the accused has a fair trial, and that he does not suffer any disadvantage in consequence of his position as a person under trial, or of his ignorance, or of his incapacity to examine or cross-examine witnesses, or otherwise.

**77. Power of court over address of prosecutor and accused.**—(1) It is the duty of the prosecutor to assist the court in the administration of justice, to behave impartially, to bring the whole of the transaction before the court, and not to take any unfair advantage of, or suppress any evidence in favour of, the accused.

(2) The prosecutor may not refer to any matter, not relevant to the charge or charges then before the court, and it is the duty of the court to stop him from so doing and also to restrain any undue violence of language or want of fairness or moderation on the part of the prosecutor.

(3) The court shall allow great latitude to the accused in making his defence; he must abstain from any remarks contemptuous or disrespectful towards the court, and from coarse and insulting language towards others, but he may for the purposes of his defence impeach the evidence and the motives of the witnesses and the prosecutor, and charge other persons with blame and even criminality, subject, if he does so, to any liability which he may thereby incur. The court may caution the accused as to the irrelevance of his defence, but shall not, unless in special cases, stop his defence solely on ground of such irrelevance.

**78. Procedure on trial of accused persons together.**—Where two or more accused persons are tried together and any evidence as to the facts of the case is tendered by any one or more of them, the evidence and addresses on the part of or on behalf of all the accused persons shall be taken before the prosecutor replies, and the prosecutor shall make one address only in reply as regards all the accused persons.

**79. Separate charge-sheets.**—(1) The convening officer may direct any charges against an accused person to be inserted in different charge-sheets,

and when he so directs, the accused shall be arraigned and until after the finding tried, upon each charge-sheet separately, and the procedure in rules 48 to 62, both inclusive, shall, until after finding, be followed in respect of each charge-sheet, as if it contained the whole of the charges against the accused.

(2) The trials upon the several charge-sheets shall be in such order as the convening officer directs.

(3) When the court have tried the accused upon all the charge-sheets they shall, in the case of the finding being "Not guilty" on all the charges, proceed as directed by rule 63, and in case of the finding on any one or more of the charges being "Guilty" proceed as directed by rules 54 and 64 to 67, both inclusive, in like manner in each case as if all the charges in the different charge-sheets had been contained in one charge-sheet, and the sentence passed shall be of the same effect as if all the charges had been contained in one charge-sheet.

(4) If the convening officer directs that, in the event of the conviction of an accused person upon a charge in any charge-sheet, he need not be tried upon the subsequent charge-sheets, the court in such event may, without trying the accused upon any of the subsequent charge-sheets, proceed as provided in sub-rule (3).

(5) Where a charge-sheet contains more than one charge, the accused may, before pleading, claim to be tried separately in respect of any charge or charges in that charge-sheet, on the ground that he will be embarrassed in his defence if he is not so tried separately; and in such case the court, unless they think his claim unreasonable, shall arraign and try the accused in like manner as if the convening officer had inserted the said charge or charges in different charge-sheets.

(6) If a plea of "Guilty" to any charge in a charge-sheet has been recorded as the finding of the court, the provisions of sub-rules (3) and (4) of rule 54 shall not be complied with until after the court has arrived at its findings on all the charge-sheets.

**80. Sitting in closed court.**—(1) A court-martial shall, where it is so directed by these rules, and may in any other case on any deliberation amongst the members, sit in closed court.

(2) No person shall be present in closed court except the members of the court, the judge-advocate (if any) and any officers under instruction.

(3) For the purpose of giving effect to the foregoing provisions of this rule, the court-martial may either retire or cause the place where they sit to be cleared of all other persons not entitled to be present.

(4) Except as hereinbefore mentioned all proceedings, including the view of any place, shall be in open court and in the presence of the accused subject to sub-rule (5).

(5) The court shall have the power to exclude from the court any witness who has yet to give evidence or any other person, other than the accused, who interferes with its proceedings.

**81. Hours of sitting.**—(1) A court-martial may sit at such times and for such period between the hours of six in the morning and six in the afternoon as may be directed by the proper superior military authority, and so far as no such direction extends, as the court from time to time determines but no court shall sit for more than six hours in any one day.

(2) If the court consider it necessary to continue the trial after six in the afternoon or to sit for more than six hours in any one day, it may do so but if it does so should record in the proceedings the reason for so doing.

(3) In cases requiring an immediate example or when the convening officer certifies under his hand that it is expedient for the public service, trials may be held at any hour.

(4) If the court or the convening officer or other superior military authority thinks that military exigencies or the interests of discipline require the court to sit on Sunday or on any other day declared as a holiday in Army or Command Orders, the court may sit accordingly, but otherwise the court shall not sit on any of those days.

**82. Continuity of trial and adjournment of court.**—(1) When a court is once assembled and the accused has been arraigned, the court shall continue the trial from day to day, in accordance with rule 81, unless it appears to the court that an adjournment is necessary for the ends of justice, or that such continuance is impracticable.

(2) A court may adjourn from time to time and from place to place and may, when necessary, view any place.

(3) The senior officer on the spot may also, for military exigencies, adjourn or prolong the adjournment of the court.

(4) A court martial, in the absence of a judge-advocate (if such has been appointed for that court-martial) shall not proceed, and shall adjourn.

(5) If the time to which an adjournment is made is not specified, the adjournment shall be until further orders from the proper military authority; and, if the place to which an adjournment is made is not specified, the adjournment shall be to the same place or to such other place as may be specified in further orders from the proper military authority.

**83. Suspension of trial.**—(1) Where, in consequence of anything arising while the court is sitting, the court is unable by reason of dissolution as specified in section 117, or otherwise, to continue the trial, the presiding officer, or, in his absence, the senior member present, will immediately report the facts to the convening authority.

(2) Where a court-martial is dissolved before the finding, or, in case of a finding of guilty, before award of the sentence, the entire proceedings before the court-martial shall be null and the accused may be tried before another court-martial.

**84. Proceedings on death or illness of accused.**—In case of the death of the accused, or of such illness of the accused as renders it impossible to continue the trial, the court shall ascertain the fact of the death or illness by evidence, and record the same, and adjourn, and transmit the proceedings to the convening authority.

**85. Death, retirement or absence of presiding officer.**—In the case of the death, retirement or unavoidable absence of the presiding officer, the next senior officer shall take the place of the presiding officer and the trial shall proceed if the court is still composed of not less than the minimum number of officers of which it is required by law to consist.

**86. Presence throughout of all members of court.**—(1) A member of a court who has been absent while any part of the evidence on the trial

of an accused person is taken, shall take no further part in the trial by that court of that person, but the court will not be affected unless it is reduced below the legal minimum.

(2) An officer shall not be added to a court-martial after the accused has been arraigned.

**87. Taking of opinions of members of court.**—(1) Every member of a court must give his opinion by word of mouth on every question which the court has to decide, and must give his opinion as to the sentence, notwithstanding that he has given his opinion in favour of acquittal.

(2) The opinions of the members of the court shall be taken in succession, beginning with the member lowest in rank.

**88. Procedure on incidental questions.**—If any objection is raised on any matter of law, evidence, or procedure by the prosecutor or by or on behalf of the accused during the trial, the prosecutor or the accused or counsel or the defending officer (as the case may be) shall have a right to answer the same and the person raising the objection shall have a right of reply.

**89. Swearing of court to try several accused persons.**—(1) A court may be sworn or affirmed at one time to try any number of accused persons then present before it, whether those persons are to be tried collectively or separately, and each accused person shall have power to object to the members of the court, and shall be asked separately whether he objects to any member.

(2) In the case of several accused persons to be tried separately, the court, upon one of those persons objecting to a member, may, according as it thinks fit, proceed to determine that objection or postpone the case of that person and swear or affirm the members of the court for the trial of the others alone.

(3) In the case of several accused persons to be tried separately, the court, when sworn or affirmed, shall proceed with one case postponing the other cases, and taking them afterwards in succession.

(4) Where several accused persons are tried separately by the same court upon charges arising out of the same transaction, the court may, if it considers it to be desirable in the interests of justice, postpone consideration of any sentence to be awarded to any one or more of such accused persons until the trials of all such accused persons have been completed.

**90. Swearing of interpreter and shorthand writer.**—(1) At any time during the trial an impartial person may, if the court thinks it necessary, and shall, if either the prosecutor or the accused requests it on any reasonable ground, be sworn or affirmed to act as interpreter.

(2) An impartial person may at any time of the trial, if the court thinks it desirable, be sworn or affirmed to act as a shorthand writer.

(3) Before a person is sworn or affirmed as an interpreter or shorthand writer, the accused shall be informed of the person who is proposed to be sworn or affirmed, and may object to the person as not being impartial or for any reasonable cause; and the court, if it thinks that the objection is reasonable, shall not swear or affirm that person as interpreter or shorthand writer.

**91. Evidence when to be translated.**—When any evidence is given in a language which any of the officers composing the court, the judge-advocate, the prosecutor or the accused, or his defending officer or counsel does not understand, that evidence shall be interpreted to such officer or person in a language which he does understand. If an interpreter in such language has been appointed by the convening officer, and duly sworn or affirmed, the evidence shall be interpreted by him. If no such interpreter has been appointed and sworn or affirmed, an impartial person shall be sworn or affirmed by the court as required by rule 90. When documents are put in for the purpose of formal proof, it shall be in the discretion of the court to cause as much to be interpreted as appears necessary.

**92. Record in proceedings of transactions of court-martial.**—(1) At a court-martial the judge-advocate, or, if there is none, the presiding officer shall record, or cause to be recorded in the English language, all transactions of that court, and shall be responsible for the accuracy of the record (in these rules referred to as the proceedings); and if the judge-advocate is called as a witness by the accused, the presiding officer shall be responsible for the accuracy of the record in the proceedings of the evidence of the judge-advocate.

(2) The evidence shall be taken down in a narrative form in as nearly as possible the words used, but in any case where the prosecutor, the accused person, the judge-advocate, or the court considers it material, the question and answer shall be taken down *verbatim*.

(3) Where an objection has been taken to any question or to the admission of any evidence or to the procedure of the court, such objection shall, if the prosecutor or accused so requests or the court thinks fit, be entered upon the proceedings together with the grounds of the objection, and the decision of the court thereon.

(4) Where any address by, or on behalf of, the prosecutor or the accused, is not in writing, it shall not be necessary to record the same in the proceedings further or otherwise than the court thinks proper, except that—

- (a) the court shall in every case make such record of the defence made by the accused as will enable the confirming officer to judge of the reply made by, or on behalf of, the accused to each charge against him; and
- (b) the court shall also record any particular matters in the address by or on behalf of, the prosecutor or the accused which the prosecutor or the accused, as the case may be, may require.

(5) The court shall not enter in the proceedings any comment or anything not before the court, or any report of any fact not forming part of the trial, but if any such comment or report seems to the court necessary, the court may forward it to the proper military authority in a separate document, signed by the presiding officer.

**93. Custody and inspection of proceedings.**—The proceedings shall be deemed to be in the custody of the judge-advocate (if any), or, if there is none, of the presiding officer but may, with proper precaution for their safety, be inspected by the members of the court, the prosecutor and accused, respectively, at all reasonable time before the court is closed to consider the finding.

**94. Transmission of proceedings after finding.**—The proceedings shall be at once sent by the person having the custody thereof to such person as may be directed by the order convening the court, or, in default of any such direction, to the confirming officer.

#### Defending Officer, Friend of Accused and Counsel

**95. Defending Officer and friend of accused.**—(1) At any general or district court-martial, if an accused person is not represented by a counsel, he may be represented by any officer subject to the Act who shall be called “the defending officer” or assisted by any person whose services he may be able to procure and who shall be called “the friend of the accused.”

(2) It shall be the duty of the convening officer to ascertain whether an accused person, not otherwise represented, desires to have a defending officer assigned to represent him at his trial and, if he does so desire, the convening officer shall use his best endeavours to ensure that the accused shall be so represented by a suitable officer. If owing to military exigencies, or for any other reason, there shall in the opinion of the convening officer, be no such officer available for the purpose, the convening officer shall give a written notice to the presiding officer of the court-martial, and such notice shall be attached to the proceedings.

(3) The defending officer shall have the same rights and duties as appertain to counsel under these rules and shall be under the like obligations.

(4) The friend of the accused may advise the accused on all points and suggest the questions to be put to the witnesses, but he shall not examine or cross-examine the witnesses or address the court.

**96. Counsel allowed in certain general and district courts-martial.**—(1) Subject to these rules, counsel shall be allowed to appear on behalf of the prosecutor and accused at general and district courts-martial if the Commander-in-Chief or the convening officer declares that it is expedient to allow the appearance of counsel thereat and such declaration may be made as regards all general and district courts-martial held in any particular place, or as regards any particular general or district court-martial, and may be made subject to such reservation as to cases on active service, or otherwise, as seems expedient.

(2) Save as provided in rule 95, the rules with respect to counsel shall apply only to the court-martial at which counsel are under this rule, allowed to appear.

**97. Requirements for appearance of counsel.**—(1) An accused person intending to be represented by a counsel shall give to his commanding officer or to the convening officer the earliest practicable notice of such intention and, if no sufficient notice has been given, the court may, if it thinks fit, on the application of the prosecutor, adjourn to enable him to obtain a counsel on behalf of the prosecutor at the trial.

(2) If the convening officer so directs, counsel may appear on behalf of the prosecutor, but in that case, unless the notice referred to in sub-rule (1) has been given by the accused, notice of the direction for counsel to appear shall be given to the accused at such time (not in any case less than seven days) before the trial, as would, in the opinion of the court, have enabled the accused to obtain counsel to assist him at the trial.

(3) The counsel, who appears before a court-martial on behalf of the prosecutor or accused, shall have the same right as the prosecutor or accused for whom he appears, to call, and orally examine, cross-examine, and re-examine witnesses, to make an objection or statement, to address the court, to put in any plea, and to inspect the proceedings, and shall have the right otherwise to act in the course of the trial in the place of the person on whose behalf he appears, and he shall comply with these rules as if he were that person and in such case that person shall not have the right himself to do any of the aforesaid matters except as regards the statement allowed by clause (a) of sub-rule (2) of rule 58 and clause (b) of rule 59 or except so far as the court permits him so to do.

(4) When counsel appears on behalf of the prosecutor, the prosecutor, if called as a witness, may be examined and re-examined as any other witness and sub-rules (5) and (6) of rule 56 shall not apply.

**98. Counsel for prosecution.**—The counsel appearing on behalf of the prosecutor shall have the same duty as the prosecutor, and is subject to be stopped or restrained by the court in the manner provided in sub-rule (2) of rule 77.

**99. Counsel for accused.**—The counsel appearing on behalf of the accused has the like rights, and is under the like obligations as are specified in sub-rule (3) of rule 77 in the case of the accused.

**100. General rules as to counsel.**—Counsel, whether appearing on behalf of the prosecutor or of the accused, shall conform strictly to these rules and to the rules of criminal courts in India relating to the examination, cross-examination, and re-examination of witnesses, and relating to the duties of a counsel.

**101. Qualifications of counsel.**—(1) Neither the prosecutor nor the accused has any right to object to any counsel if properly qualified.

(2) Counsel shall be deemed properly qualified if he is a legal practitioner authorised to practice with right of audience in a Court of Sessions in India, or if, he is recognised by the convening officer in any other country where the trial is held as having in that part, rights and duties similar to those of such legal practitioner in India and as being subject to punishment or disability for a breach of professional rules.

#### Judge-Advocate

**102. Disqualification of judge-advocate.**—An officer who is disqualified for sitting on a court-martial, shall be disqualified for acting as a judge-advocate at that court-martial.

**103. Invalidity in the appointment of judge-advocate.**—A court-martial shall not be invalid merely by reason of any invalidity in the appointment of the judge-advocate officiating thereat, in whatever manner appointed, if a fit person has been appointed and the subsequent approval of the Judge-Advocate General or Deputy Judge-Advocate General obtained, but this rule shall not relieve from responsibility the person who made the invalid appointment.

**104. Substitute on death, illness or absence of judge-advocate.**—If the judge-advocate dies, or from illness or from any cause whatever is unable to attend, the court shall adjourn, and the presiding officer shall report the circumstances to the convening authority; and a fit person not disqualified to be judge-advocate may be appointed by that authority, who

shall be sworn, or affirmed, and act as judge-advocate for the residue of the trial, or until the judge-advocate returns.

**105. Powers and duties of judge-advocate.**—The powers and duties of a judge-advocate are as follows:—

- (1) The prosecutor and the accused, respectively, are, at all times after the judge-advocate is named to act on the court, entitled to his opinion on any question of law relative to the charge or trial, whether he is in or out of court, subject, when he is in court, to the permission of the court.
- (2) At a court-martial, he represents the Judge-Advocate-General.
- (3) He is responsible for informing the court of any informality or irregularity in the proceedings. Whether consulted or not, he shall inform the convening officer and the court of any informality or defect in the charge, or in the constitution of the court, and shall give his advice on any matter before the court.
- (4) Any information or advice given to the court, on any matter before the court shall, if he or the court desires it, be entered in the proceedings.
- (5) At the conclusion of the case, he shall sum up the evidence and give his opinion upon the legal bearing of the case, before the court proceeds to deliberate upon its finding.
- (6) The court, in following the opinion of the judge-advocate on a legal point, may record that it has decided in consequence of that opinion.
- (7) The judge-advocate has, equally with the presiding officer, the duty of taking care that the accused does not suffer any disadvantage in consequence of his position as such, or of his ignorance or incapacity to examine or cross-examine witnesses or otherwise, and may, for that purpose, with the permission of the court, call witnesses and put questions to witnesses, which appear to him necessary or desirable to elicit the truth.
- (8) In fulfilling his duties, the judge-advocate must be careful to maintain an entirely impartial position.

### SECTION 3—Summary courts-martial

**106. Proceedings.**—(1) The officer holding the trial hereinafter called the court, shall record, or cause to be recorded, in the English language, the transactions of every summary court-martial.

(2) The evidence shall be taken down in a narrative form in as nearly as possible the words used; but in any case where the court considers it material, the question and answer shall be taken down *verbatim*.

**107. Evidence when to be translated.**—When any evidence is given in a language which the court or the accused does not understand, that evidence shall be interpreted to the court or officers or junior commissioned officers attending the proceedings in accordance with sub-section (2) of section 116 or the accused as the case may be in a language which it or he does understand. The court shall, for this purpose, either appoint

an interpreter, or shall itself take the oath or affirmation prescribed for an interpreter at a summary court-martial. When documents are put in for the purpose of formal proof, it shall be in the discretion of the court to cause as much to be interpreted as appears necessary.

**108. Assembly.**—When the court, the interpreter (if any), and the officers or junior commissioned officers attending the trial are assembled, the accused shall be brought before the court, and the oaths or affirmation prescribed in rule 109 taken by the persons therein mentioned.

**109. Swearing or affirming of court and interpreter.**—(1) The court shall make oath or affirmation in one of the following forms or in such other form to the same purport as may be according to its religion or otherwise binding on its conscience.

#### Form of Oath

“I.....swear by Almighty God that I will well and truly try the accused (or accused persons) before the court according to the evidence, and that I will duly administer justice according to the Army Act without partiality, favour or affection; and if any doubt shall arise, then, according to my conscience, the best of my understanding, and the custom of war in the like cases.”

#### Form of Affirmation

“I.....do solemnly, sincerely and truly declare and affirm that I will well and truly try the accused (or accused persons) before the court according to the evidence, and that I will duly administer justice according to the Army Act without partiality, favour or affection; and if any doubt shall arise, then, according to my conscience, the best of my understanding, and the custom of war in the like cases.”

(2) After which the court, or some person empowered by it, shall administer to the interpreter (if any), an oath or affirmation in one of the following forms, or in such other form to the same purport as the court ascertains to be according to his religion or otherwise binding on his conscience.

#### Form of Oath

“I.....swear by Almighty God that I will faithfully interpret and translate, as I shall be required to do, touching the matter before this court-martial.”

#### Form of Affirmation

“I.....solemnly, sincerely and truly declare and affirm that I will faithfully interpret and translate, as I shall be required to do, touching the matter before this court-martial.”

(3) After the oaths and affirmations have been administered, all witnesses shall withdraw from the court.

**110. Swearing of court to try several accused persons.**—(1) A summary court-martial may be sworn or affirmed at one time to try any number of accused persons then present before it whether those persons are to be tried collectively or separately.

(2) In the case of several accused persons to be tried separately, the court, when sworn or affirmed, shall proceed with one case postponing the other cases and taking them afterwards in succession.

(3) Where several accused persons are tried separately upon charges arising out of the same transaction, the court may, if it considers it to be desirable in the interests of justice, postpone consideration of any sentence to be awarded to any one or more such accused persons until the trials of all such accused persons have been completed.

111. **Arraignment of accused.**—(1) After the court and interpreter (if any) are sworn or affirmed as above mentioned, the accused shall be arraigned on the charges against him.

(2) The charges on which the accused is arraigned shall be read and, if necessary, translated to him, and he shall be required to plead separately to each charge.

112. **Objection by accused to charge.**—The accused, when required to plead to any charge, may object to the charge on the ground that it does not disclose an offence under the Act, or is not in accordance with these rules.

113. **Amendment of charge.**—(1) At any time during the trial if it appears to the court that there is any mistake in the name or description of the accused in the charge-sheet, it may amend the charge-sheet so as to correct that mistake.

(2) If on the trial of any charge it appears to the court at any time before it has begun to examine the witnesses, that in the interests of justice any addition to, omission from, or alteration in, the charge is required, it may amend such charge and may, after due notice to the accused, and with the sanction of the officer empowered to convene a district court-martial or on active service a summary general court-martial for the trial of the accused if the amended charge requires such sanction, proceed with the trial on such amended charge.

114. **Special pleas.**—If a special plea to the general jurisdiction of the court, or a plea in bar of trial, is offered by the accused, the procedure laid down for general and district courts-martial when disposing of such pleas shall, so far as may be applicable, be followed, but no finding by a summary court-martial on either of such pleas shall require confirmation.

115. **General plea of "Guilty" or "Not guilty".**—(1) The accused persons' plea—"Guilty" or "Not guilty" (or if he refuses to plead, or does not plead intelligibly either one or the other, a plea of "Not guilty")—shall be recorded on each charge.

(2) If an accused person pleads "Guilty", that plea shall be recorded as the finding of the court; but before it is recorded, the court shall ascertain that the accused understands the nature of the charge to which he has pleaded guilty and shall inform him of the general effect of that plea, and in particular of the meaning of the charge to which he has pleaded guilty, and of the difference in procedure which will be made by the plea of guilty, and shall advise him to withdraw that plea if it appears from the summary of evidence (if any) or otherwise that the accused ought to plead not guilty.

(3) Where an accused person pleads guilty to the first of two or more charges laid in the alternative, the court may, after sub-rule (2) of this rule has been complied with and before the accused is arraigned on the alternative charge or charges, withdraw such alternative charge or charges without requiring the accused to plead thereto, and a record to that effect shall be made upon the proceedings of the court.

**116. Procedure after plea of "Guilty".**—(1) Upon the record of the plea of "Guilty", if there are other charges in the same charge-sheet to which the plea is "Not guilty", the trial shall first proceed with respect to the latter charges, and, after the finding of those charges, shall proceed with the charges on which a plea of "Guilty" has been entered; but if they are alternative charges, the court may either proceed with respect to all the charges as if the accused had not pleaded "Guilty" to any charge, or may, instead of trying him, record a finding upon any one of the alternative charges to which he has pleaded "Guilty" and a finding of "Not guilty" upon all the other alternative charges.

(2) After the record of the plea of "Guilty" on a charge (if the trial does not proceed on any other charges), the court shall read the summary of evidence, and annex it to the proceedings or if there is no such summary, shall take and record sufficient evidence to enable it to determine the sentence, and the reviewing officer to know all the circumstances connected with the offence. This evidence shall be taken in like manner as is directed by these rules in case of a plea of "Not guilty".

(3) After such evidence has been taken, or the summary of evidence has been read, as the case may be, the accused may address the court in reference to the charge and in mitigation of punishment and may call witnesses as to his character.

(4) If from the statement of the accused, or from the summary of evidence, or otherwise, it appears to the court that the accused did not understand the effect of his plea of "Guilty", the court shall alter the record and enter a plea of "Not guilty", and proceed with the trial accordingly.

(5) If a plea of "Guilty" is recorded and the trial proceeds with respect to other charges in the same charge-sheet, the proceedings under sub-rules (2) and (3) shall take place when the findings on the other charges in the same charge-sheet are recorded.

(6) When the accused states anything in mitigation of punishment which in the opinion of the court requires to be proved, and would, if proved, affect the amount of punishment, the court may permit the accused to call witnesses to prove the same.

(7) In any case where the court is empowered by section 139 to find the accused guilty of an offence other than that charged, or guilty of committing an offence in circumstances involving a less degree of punishment, or where it could, after hearing the evidence, have made a special finding of guilty subject to exceptions or variations in accordance with sub-rule (3) of rule 121, it may if it is satisfied of the justice of such course, accept and record a plea of guilty of such other offence, or of the offence as having been committed in circumstances involving such less degree of punishment, or of the offence charged subject to such exceptions or variations.

**117. Withdrawal of plea of "Not guilty".**—The accused may, if he thinks fit, at any time during the trial, withdraw his plea of "Not guilty" and plead "Guilty", and in such case the court shall at once, subject to a compliance with sub-rule (2) of rule 115, record a plea and finding of "Guilty", and shall, so far as may be, proceed in the manner provided in rule 116.

**118. Procedure after plea of "Not guilty".**—After the plea of "Not guilty" to any charge is recorded, the evidence for the prosecution shall be taken. At the close of the evidence for the prosecution, the accused shall be asked if he has anything to say in his defence, and may address the court in his defence, or may defer such address until he has called his witnesses. The court, may question the accused on the case for the purpose of enabling him to explain any circumstances appearing in his statement or in the evidence against him. The accused shall not render himself liable to punishment by refusing to answer such questions, or by giving answers to them which he knows not to be true; but the court may draw such inference from such refusal or answers as it thinks just. No oath shall be administered to the accused.

The accused may then call his witnesses, including also witnesses to character.

**119. Witnesses in reply to defence.**—The court may, if it thinks it necessary in the interest of justice, call witnesses in reply to the defence.

**120. Verdict.**—After all the evidence, both for prosecution and defence, has been heard, the court shall give its opinion as to whether the accused is guilty or not guilty of the charges.

**121. Form and record of finding.**—(1) The finding on every charge upon which the accused is arraigned shall be recorded, and except as mentioned in these rules, such finding shall be recorded simply as a finding of "Guilty", or of "Not guilty".

(2) When the court is of opinion as regards any charge that the facts proved do not disclose the offence charged or any offence of which he might under the Act legally be found guilty on the charge as laid, the court shall acquit the accused of that charge.

(3) When the court is of opinion as regards any charge that the facts found to be proved in evidence differ materially from the facts alleged in the statement of particulars in the charge, but are nevertheless sufficient to prove the offence stated in the charge, and that the difference is not so material as to have prejudiced the accused in his defence, it may, instead of a finding of "Not guilty" record a special finding.

(4) The special finding may find the accused guilty on a charge subject to the statement of exceptions or variations specified therein.

(5) The court shall not find the accused guilty on more than one of two or more charges laid down in the alternative, even if conviction upon one charge necessarily connotes guilt upon the alternative charge or charges.

**122. Procedure on acquittal.**—If the finding on each of the charges in a charge-sheet is "Not guilty", the court shall date and sign the proceedings, the findings shall be announced in open court, and the accused will be released in respect of those charges.

**123. Procedure on conviction.**—(1) If the finding on any charge is "Guilty", the court may record of its own knowledge, or take evidence of and record, the general character, age, service, rank, and any recognised acts of gallantry or distinguished conduct of the accused, and previous convictions of the accused either by a court-martial, or a criminal court, any previous punishments awarded to him by an officer exercising autho-

rity under section 80, the length of time he has been in arrest or in confinement on any previous sentence, and any military decoration, or military reward, of which he may be in possession or to which he is entitled.

(2) If the court does not record the matters mentioned in this rule of its own knowledge, evidence on these matters may be taken in the manner provided in rule 64 for similar evidence at general and district courts-martial.

**124. Sentence.**—The court shall award one sentence in respect of all the offences of which the accused is found guilty.

**125. Signing of proceedings.**—The court shall date and sign the sentence and such signature shall authenticate the whole of the proceedings.

**126. Charges in different charge-sheets.**—When the charges at a trial by summary court-martial are contained in different charge-sheets, the procedure laid down for general and district courts-martial when trying charges contained in different charge-sheets shall, so far as may be applicable, be followed.

**127. Clearing the court.**—(1) The officer holding the trial may clear the court to consider the evidence or to consult with the officers or junior commissioned officers, attending the trial.

(2) Except as above-mentioned, all the proceedings, including the view of any place, shall be in open court, and in the presence of the accused.

**128. Adjournment.**—A summary court-martial may adjourn from time to time, and from place to place, and may, when necessary, view any place.

**129. Friend of accused.**—In any summary court-martial, an accused person may have a person to assist him during the trial, whether a legal adviser or any other person. A person so assisting him may advise him on all points and suggest the questions to be put to witnesses, but shall not examine or cross-examine witnesses or address the court.

**130. Memorandum to be attached to proceedings.**—An explanatory memorandum is to be attached to the proceedings when a summary court-martial tries, without reference, an offence which should not ordinarily be so tried.

**131. Promulgation.**—The sentence of a summary court-martial shall (except as provided in rule 132) be promulgated, in the manner usual in the service, at the earliest opportunity after it has been pronounced and shall be carried out without delay after promulgation.

**132. Promulgation to be deferred in certain circumstances.**—When the officer holding the trial has less than five years' service, the sentence of a summary court-martial shall not (except on active service) be carried out until approved by superior authority as provided in sub-section (2) of section 161.

**133. Review of proceedings.**—The proceedings of a summary court-martial shall, immediately on promulgation, be forwarded (through the Deputy Judge-Advocate-General of the command in which the trial is held) to the officer authorised to deal with them in pursuance of section 162. After review by him, they will be returned to the accused person's corps for preservation in accordance with sub-rule (2) of rule 146.

**SECTION 4—General Provisions****Witnesses and evidence**

**134. Calling of all prosecutor's witnesses.**—The prosecutor or, in the case of a trial by summary court-martial, the court is not bound to call all the witnesses for the prosecution whose evidence is in the summary or abstract of evidence or whom the accused has been informed he or it intends to call, but he or it should ordinarily call such of them as the accused desires, in order that he may cross-examine them, and shall, for this reason, so far as practicable, secure the attendance of all such witnesses.

**135. Calling of witness whose evidence is not contained in summary.**—If the prosecutor or, in the case of a summary court-martial, the court intends to call a witness whose evidence is not contained in any summary or abstract of evidence given to the accused, notice of the intention shall be given to the accused a reasonable time before the witness is called together with an abstract of his proposed evidence; and if such witness is called without such notice or abstract having been given the court shall, if the accused so desires it, either adjourn after taking the evidence of the witness, or allow the cross-examination of such witness to be postponed, and the court shall inform the accused of his right to demand such adjournment or postponement.

**136. List of witnesses for accused.**—The accused shall not be required to give to the prosecutor or court a list of the witnesses whom he intends to call, but it shall rest with the accused alone to secure the attendance of any witness whose evidence is not contained in the summary or abstract, and for whose attendance the accused has not requested steps to be taken as provided by sub-rule (1) of rule 34.

**137. Procuring attendance of witnesses.**—(1) In the case of trials by general or district court-martial, the commanding officer of the accused, the convening officer or, after the assembly of the court, the presiding officer, shall take proper steps to procure the attendance of the witnesses whom the prosecutor or accused desires to call, and whose attendance can reasonably be procured, but the person requiring the attendance of a witness may be required to undertake to defray the cost (if any) of their attendance.

(2) The court shall, in the case of trials by summary court-martial, take proper steps to procure the attendance of the witnesses whom the accused desires to call and whose attendance can reasonably be procured, but the accused may be required to undertake to defray the cost (if any) of their attendance.

**138. Procedure when essential witness is absent.**—If such proper steps as mentioned in the preceding rule have not been taken as to any witness, or if any witness whose attendance could not be reasonably procured before the assembly of the court is essential to the prosecution or defence, the court shall—

- (a) take steps to procure the issue of a commission for the examination of such witness; or
- (b) if it is a general or district court-martial, adjourn and report the circumstances to the convening officer; or

(c) if it is a summary court-martial, adjourn to enable the witness to attend, or adopt such other course as appears to the officer holding the trial best calculated to do justice.

**139. Withdrawal of witnesses from court.**—During the trial a witness, other than the prosecutor, shall not, except by special leave of the court, be permitted to be present in court while not under examination and if, while he is under examination, a discussion arises as to the allowance of a question, or the sufficiency of his answers, or otherwise as to his evidence, he may be directed to withdraw.

**140. Oath or affirmation to be administered to witnesses.**—An oath or affirmation shall, if so required by the Act, be administered to every witness before he gives his evidence by the judge-advocate (if any), a member of the court, or some other person empowered by the court in one of the following forms or in such other form to the same purport as the court ascertains to be according to the religion or otherwise binding on the conscience of the witness.

#### Form of Oath

"I ..... swear by Almighty God that what I shall state shall be the truth, the whole truth, and nothing but the truth."

#### Form of Affirmation

"I ..... do solemnly, sincerely and truly declare and affirm that what I shall state shall be the truth, the whole truth, and nothing but the truth."

**141. Mode of questioning witness.**—(1) Every question shall be put to a witness orally by the officer holding the trial, by the prosecutor, by or on behalf of the accused, or by the judge-advocate and the witness will forthwith reply, unless an objection is made by the court, judge-advocate, prosecutor, or accused, in which case he shall not reply until the objection is disposed of. The witness shall address his reply to the court.

(2) The evidence of a witness as taken down shall be read to him if he so requests before he leaves the court, and shall, if necessary, be corrected. If he makes any explanation or correction, the prosecutor and accused or counsel or the defending officer may respectively examine him respecting the same.

(3) If the witness denies the correctness of any part of the evidence when the same is read over to him, the court may instead of correcting the evidence, record the objection made to it by the witness.

(4) If the evidence is not given in English and the witness does not understand that language, the evidence as recorded shall be interpreted to him in the language in which it was given, or in a language which he understands if he so requests before he leaves the court.

(5) Where evidence is recorded by shorthand writer, it shall not be necessary to read the evidence of the witness to him under sub-rule (2) or (4), if, in the opinion of the court and the judge-advocate, if any (such opinion to be recorded in the proceedings), it is unnecessary so to do.

**142. Questions to witnesses by court or judge-advocate.**—(1) The presiding officer, the judge-advocate (if any), or the officer holding the trial

and, with the permission of the court, any member of the court may address a question to a witness while such witness is giving his original evidence and before he withdraws.

(2) Upon any such question being answered, the presiding officer, the judge-advocate (if any), or the officer holding the trial, shall also put to the witness any question relative to that answer which the prosecutor or the accused or counsel or the defending officer may request him to put and which the court deem reasonable.

**143. Re-calling of witnesses and calling of witnesses in reply.**—(1) At the request of the prosecutor or of the accused, a witness may, by leave of the court, be recalled at any time before the closing address of or on behalf of the accused (or at a summary court-martial at any time before the finding of the court) for the purpose of having any question put to him through the presiding officer, the judge-advocate (if any), or the officer holding the trial.

(2) The court may, if it considers it expedient, in the interests of justice, so to do, allow a witness to be called or recalled by the prosecutor, before the closing address of or on behalf of the accused, for the purpose of rebutting any material statement made by a witness for the defence or for the purpose of giving evidence on any new matter which the prosecutor could not reasonably have foreseen.

(3) Where the accused has called witnesses to character, the prosecutor before the closing address of or on behalf of the accused, may call or re-call witnesses for the purpose of proving a previous conviction or entries in the defaulters' book against the accused.

(4) The court may call or re-call any witness at any time before the finding, if it considers that it is necessary for the ends of justice.

### Addresses

**144. Addresses.**—All addresses by the prosecutor and the accused and the summing up of the judge-advocate may either be given orally or in writing, and, if in writing, shall be read in open court.

### Insanity

**145. Finding of insanity.**—Where the court finds either that the accused, by reason of unsoundness of mind, is incapable of making his defence, or that he committed the act alleged but was by reason of unsoundness of mind incapable of knowing the nature of the act or that it was wrong or contrary to law, the presiding officer or in the case of summary court-martial, the officer holding the trial, shall date and sign the finding; and the proceedings, upon being signed by the judge-advocate (if any) shall be at once transmitted to the confirming officer or to the authority empowered to deal with its finding under section 162 as the case may be.

### Preservation of Proceedings

**146. Preservation of proceedings.**—(1) The proceedings of a court-martial (other than a summary court-martial) shall, after promulgation, be forwarded, as circumstances require, to the office of the Judge Advocate General, and there preserved for not less, in the case of a general court-martial, than seven years, and, in the case of any other court-martial, than three years.

(2) The proceedings of a summary court-martial shall be preserved for not less than three years, with the records of the corps or department to which the accused belonged.

**147. Right of person tried to copies of proceedings.**—Every person tried by a court-martial shall be entitled on demand, at any time after the confirmation of the finding and sentence, when such confirmation is required, and before the proceedings are destroyed, to obtain from the officer or person having the custody of the proceedings a copy thereof, including the proceedings upon revision, if any.

**148. Loss of proceedings.**—(1) If, before confirmation, the original proceedings of a court-martial which require confirmation or any part thereof, are lost, a copy thereof, if any, certified by the presiding officer of or the judge-advocate at the court-martial may be accepted in lieu of the original.

(2) If there is no such copy, and sufficient evidence of the charge, finding, sentence, and transactions of the court can be procured, that evidence may, with the assent of the accused, be accepted in lieu of the original proceedings, or part thereof, which have been lost.

(3) In any case above in this rule mentioned, the finding and sentence may be confirmed, and shall be as valid as if the original proceedings, or part thereof, had not been lost.

(4) If the accused refuses the assent referred to in sub-rule (2), he may be tried again, and the finding and sentence of the previous court of which the proceedings have been lost shall be void.

(5) If, after confirmation or in any case where confirmation is not required, the original proceedings of a court-martial or any part thereof are lost, and there is sufficient evidence of the charge, finding, sentence, and transactions of the court and of the confirmation (if required) of the finding and sentence, that evidence shall be a valid and sufficient record of the trial for all purposes.

#### **Irregular Procedure when no injustice is done**

**149. Validity of irregular procedure in certain cases.**—Whenever it appears that a court-martial had jurisdiction to try any person and make a finding and that there is legal evidence or a plea of guilty to justify such finding, such finding and any sentence which the court-martial had jurisdiction to pass thereon may be confirmed, and shall, if so confirmed and in the case of a summary court-martial where confirmation is not necessary, be valid, notwithstanding any deviation from these rules or notwithstanding that the charge-sheet has not been signed by the commanding officer or the convening officer, provided that the charges have, in fact, before trial been approved by the commanding officer and the convening officer or notwithstanding any defect or objection, technical or other, unless it appears that any injustice has been done to the offender, and where any finding and sentence are otherwise valid they shall not be invalid by reason only of a failure to administer an oath or affirmation to the interpreter or shorthand writer; but nothing in this rule shall relieve an officer from any responsibility for any wilful or negligent disregard of any of these rules.

### Offences of witnesses and others

**150. Offences of witnesses and others.**—When any court-martial is of opinion that there is ground for inquiring into any offence specified in sections 59 and 60 and committed before it or brought under its notice in the course of its proceedings, or into any act done before it or brought under its notice in the course of its proceedings, which would, if done by a person subject to the Act, have constituted such an offence, such court-martial may proceed as follows, that is to say—

- (1) If the person who appears to have committed the offence is subject to the Act, the court may bring his conduct to the notice of the proper military authority, and may also order him to be placed in military custody with a view to his punishment by an officer exercising authority under section 80, 83, 84 or 85 or to his trial by a court-martial.
- (2) If the person who appears to have done the act is amenable to naval or air force law, the court may bring his conduct to the notice of the proper naval or air force authority, as the case may be.
- (3) If the person who appears to have done the act is not subject to military, naval or air force law, then in the case of acts which would, if done by a person subject to the Act, have constituted an offence under clause (a), (b), (c) or (d) of section 59, the officer who summoned the witness to appear or the presiding officer or officer holding the court, as the case may be, may forward a written complaint to the nearest Magistrate of the first class having jurisdiction, and in the case of acts which would, if done as aforesaid, have constituted an offence under clause (e) of section 59 or section 60, the court, after making any preliminary inquiry that may be necessary, may send the case to the nearest Magistrate of the first class having jurisdiction for inquiry or trial in accordance with section 476 of the Code of Criminal Procedure, 1898 (Act V of 1898).

### SECTION 5.—Summary General Courts-Martial

The foregoing rules in this Chapter shall not, save as hereinafter mentioned, apply to a summary general court-martial which shall be subject to the following rules, namely—

**151. Convening the court and record of proceedings.**—(1) The court may be convened and the proceedings of the court recorded in accordance with the form in Appendix III, with such variations as the circumstances of each case may require.

(2) The officer convening the court shall appoint or detail the officers to form the court, and may also appoint or detail such officers as waiting members as he thinks expedient. Such officers should have held commissions for not less than one year, but, if any officers are available who have held commissions for not less than three years, they should be selected in preference to officers of less service.

(3) The provost-marshall, an assistant provost-marshall, or an officer who is a prosecutor or witness for the prosecution shall not be appointed a member of the court, but subject to sub-rule (2), any other available officer may be appointed to sit.

**152. Charge.**—The statement of an offence may be made briefly in any language sufficient to describe or disclose an offence under the Act.

**153. Trial of several accused persons.**—The court may be sworn at the same time to try any number of accused persons then present before it, but, except as provided in rule 35, the trial of each accused person shall be separate.

**154. Challenges.**—(1) The names of the presiding officer and members of the court shall be read over to the accused who shall thereupon be asked if he objects to be tried by any of these officers.

(2) Any objection shall be decided as provided for in section 130 and rule 44—the vacancies being filled from among the waiting members (if any), or by fresh members being appointed by the convening officer.

**155. Swearing or affirming the court, judge-advocate, etc.**—The provisions of rules 45, 46 and 47 relating to administering and taking of oaths and making of affirmations shall apply to every summary general court-martial.

**156. Arraignment.**—When the court is sworn or affirmed, the judge-advocate (if any), or the presiding officer shall state to the accused then to be tried, the offence with which he is charged with, if necessary, an explanation giving him full information of the act or omission with which he is charged and shall ask the accused whether he is guilty or not guilty of the offence.

**157. Plea to jurisdiction.**—If a special plea to the general jurisdiction is offered by the accused, and is considered by the court to be proved, the court shall report the same to the convening officer.

**158. Evidence.**—(1) The witnesses for the prosecution will be called and the accused shall be allowed to cross-examine them and to call any available witnesses for his defence.

(2) An oath or affirmation as laid down in rule 140 shall be administered to every witness, if so required by the Act, before he gives his evidence, by one of the persons specified in that rule.

**159. Defence.**—(1) The accused shall be asked what he has to say in his defence, and shall be allowed to make his defence. He may be allowed to have any person to assist him during the trial, whether a legal adviser or any other person.

(2) The court or the judge-advocate, if any, may question the accused on the case for the purpose of enabling him to explain any circumstances appearing in his statement or in the evidence against him. The accused shall not render himself liable to punishment by refusing to answer such questions, or by giving answers to them which he knows not to be true; but the court may draw such inference from such refusal or answers as it thinks just.

**160. Record of the Evidence and Defence.**—(1) The judge-advocate (if any), or the presiding officer shall take down or cause to be taken down a brief record of the evidence of the witnesses at the trial and of the defence of the accused; the record so taken down shall be attached to the proceedings.

(2) If it appears to the convening officer that military exigencies or other circumstances prevent compliance with sub-rule (1), he may direct that the trial will be carried on without any such brief record being taken down.

(3) If the accused pleads "Guilty" the summary or abstract of evidence, if any, may be read and attached to the proceedings, and it shall not be necessary for the court to hear witnesses for the prosecution, respecting matters contained in the summary or abstract of evidence so read.

**161. Finding and sentence.**—The court shall then be closed to consider its finding. If the finding on any charge is "Guilty", the court may receive any evidence as to previous convictions and character which is available. The court shall then deliberate in closed court as to its sentence.

**162. Signing and transmission of proceedings.**—Upon the court arriving at a finding of "Not guilty", or awarding the sentence in case of having arrived at a finding of "Guilty", the presiding officer shall date and sign the finding or sentence, as the case may be. The signature shall authenticate the whole of the proceedings and the proceedings upon being signed by the judge-advocate, if any, shall at once be transmitted to the confirming officer, for confirmation.

**163. Adjournment.**—(1) A summary general-court-martial may adjourn from time to time and from place to place and may when necessary view any place.

(2) The proceedings shall be held in open court, in the presence of the accused, except on any deliberation among the members when the court may be closed.

**164. Application of rules.**—The foregoing rules, namely rules 22 (hearing of charge), 23 (procedure for taking down the summary of evidence), 24 (remand of accused), 25 (procedure on charge against officer), 27 (delay report), 33 (rights of accused to prepare defence), 34 (warning of accused for trial), 36 (suspension of rules on grounds of military exigencies or the necessities of discipline), 38 (adjournment for insufficient number of officers), 49 (objection by accused to charge), 51 (special plea to the jurisdiction), 52 (general plea of 'Guilty' or 'Not guilty'), 53 (plea in bar), 54 (procedure after plea of 'Guilty'), 55 (withdrawal of plea of 'Not guilty'), 61 (consideration of finding), 62 (form, record and announcement of finding), 64 (procedure on conviction), 65 (sentence), 66 (recommendation of mercy), 67 (announcement of sentence), 71 (promulgation), 72 (mitigation of sentence on partial confirmation), 73 (confirmation notwithstanding informality in, or excess of, punishment), 74 (member or prosecutor not to confirm proceedings), 76 (responsibility of presiding officer), 77 (power of court over address of prosecutor and accused), 78 (procedure on trial of accused persons together), 80 (sitting in closed court), 84 (proceedings on death or illness of accused), 85 (death, retirement or absence of presiding officer), 86 (presence throughout of all members of the court), 94 (transmission of proceedings after finding), 95 (defending officer and friend of accused), 102 (disqualification of judge-advocate), 103 (invalidity in the appointment of judge-advocate), 104 (substitute on death, illness, or absence of judge-advocate), 105 (powers and duties of judge-advocate), 145 (finding of insanity), 146 (preservation of proceedings), 147 (right of person tried to copies of proceedings), 148 (loss of proceedings), 149 (validity of irregular procedure in certain cases), shall, so far as practicable, apply as if a summary general court-martial were a district court-martial.

**165. Evidence of opinion of convening officer.**—Any statement in an order convening a summary general court-martial as to the opinion of the convening officer shall be conclusive evidence of that opinion, but this rule shall not prejudice the proof at any time of any such opinion when not so stated.

### Section 6—Execution of Sentences

**166. Committal Warrants.**—A warrant for the committal of a person sentenced by a court-martial to a prison under the provision of section 168 and sub-section (2) of section 169 shall be in one of the forms given in Appendix IV. Such warrant shall be signed and despatched by the commanding officer of the prisoner or by any higher authority or his staff officer and forwarded to the proper prison authority.

**167. Warrants under Section 173.**—Any warrant issued under the provisions of section 173 shall be in one of the forms given in Appendix IV, and shall be signed by the officer making the order in pursuance of which such warrant is issued, or by his staff officer, or by the commanding officer of the unit to which the person undergoing sentence belonged.

**168. Sentence of Cashiering or Dismissal.**—(1) A sentence of cashiering or dismissal awarded by a court-martial shall take effect from the date on which the sentence is promulgated to the person under sentence, or except in the case of an officer, from such subsequent date as may be specified by the commanding officer at the time of such promulgation.

(2) When dismissal is combined with imprisonment which is to be carried out in military custody or with field punishment, the dismissal shall not take effect until the date on which the prisoner is released from military custody, or until the completion of the field punishment, unless such field punishment is remitted by a competent authority.

(3) When cashiering or dismissal is combined with transportation or with imprisonment which is to be carried out in a civil prison, the cashiering or dismissal shall not take effect until the date on which the prisoner is received into a civil prison.

**169. Custody of Person under Sentence of Death.**—When a person is sentenced by a court-martial to suffer death, the commanding officer for the time being of such person may, if he thinks fit, by a warrant in one of the forms in Appendix V, commit the said person for safe custody in a civil prison pending confirmation or the carrying out of the sentence.

**170. Carrying out of Sentences of Death.**—Upon the receipt of an order to carry out a sentence of death, the officer to whom the order is issued shall:—

- (a) if the person sentenced has been committed to a civil prison under rule 169, obtain the custody of his person by issuing a warrant in one of the forms in Appendix V;
- (b) inform the person sentenced as soon as possible that the sentence has been confirmed and of the date on which the sentence will be carried out;
- (c) proceed to carry out the sentence as required by the order and in accordance with any general or special instructions which may from time to time be given by or under the authority of the Commander-in-Chief.

**171. Procedure on Commutation of Sentence of Death.**—If a sentence of death is commuted under the Act or if the person sentenced to death is pardoned, and

- (a) if he has been committed to a civil prison under a warrant issued under rule 169, a further warrant in one of the forms given in Appendix V shall be issued by the commanding officer of such person;

- (b) if he has been detained in military custody, any warrant which may be necessary to give effect to the sentence as so commuted, shall be issued in one of the forms given in Appendix IV.

### Section 7—*Field Punishment*

**172. Field Punishment.**—A court-martial or an officer exercising authority under section 80 may, for the purpose of awarding field punishment, sentence an offender for a period not exceeding, in the case of a court-martial, three months, and in the case of an officer exercising authority under section 80, twenty-eight days, to one of the following punishments, namely:—

- (a) Field Punishment No. 1, and
- (b) Field Punishment No. 2.

**173. Field Punishment No. 1.**—Where an offender is sentenced to Field Punishment No. 1, he may, during the continuance of his sentence, unless the court-martial or the officer exercising authority under section 80 as the case may be, otherwise directs, be punished as follows, that is to say,—

- (a) he may be kept in irons, that is to say in fetters or handcuffs, or both fetters and handcuffs, and may be secured so as to prevent his escape,
- (b) when in irons, he may be attached for a period or periods not exceeding two hours in any one day to a fixed object, but he must not be so attached during more than three out of any four consecutive days, nor during more than twenty-one days in all.

*Explanation (1).*—The offender must be attached so as to be standing firmly on his feet which, if tied, must not be more than twelve inches apart, and it must be possible for him to move each foot at least three inches. If he is tied round the body there must be no restriction of his breathing. If his arms or wrists are tied, there must be six inches of play between them and the fixed object. His arms must hang either by the side of his body or behind his back.

*Explanation (2).*—For the purpose of this punishment, irons should be used when available, but straps or ropes may be used in lieu of irons when necessary. Any straps or ropes used for this purpose must be of sufficient width to inflict no bodily harm, and leave no permanent mark on the offender.

- (c) He may be subject to the like labour, employment and restraint, and dealt with in like manner as if he were undergoing a sentence of rigorous imprisonment.

**174. Field Punishment No. 2.**—Where an offender is sentenced to Field Punishment No. 2, the provisions of rule 173 shall apply in his case except that he shall not be liable to be attached to a fixed object as provided in clause (b) of that rule.

**175. Mode of carrying out Field Punishment.**—Field punishment shall be carried out regimentally when the unit to which the offender belongs or is attached is actually on the move, but when the unit is halted at any

place where there is a provost-marshall or any other officer appointed by the commander of the forces in the field to execute such punishment, the punishment shall be carried out under the orders of such officer.

*Explanation.*—When the unit to which the offender belongs or is attached is actually on the move, an offender awarded field punishment No. 1 shall be exempt from the operation of clause (b) of rule 173 but all offenders awarded field punishment shall march with their unit, carry their arms and accoutrements, perform all their military duties as well as extra fatigue duties, and be treated as defaulters.

**176. Field Punishment not to cause any Bodily Injury.**—Every portion of a field punishment shall be inflicted in such a manner as is calculated not to cause injury or leave any permanent mark on the offender and a portion of a field punishment must be discontinued upon a report by a responsible medical officer that the continuance of that portion would be prejudicial to the offender's health.

## CHAPTER VI

### COURTS OF INQUIRY

**177. Courts of Inquiry.**—(1) A court of inquiry is an assembly of officers or of officers and junior commissioned officers or warrant officers or non-commissioned officers directed to collect evidence, and, if so required, to report with regard to any matter which may be referred to them.

(2) The court may consist of any number of officers of any rank, or of one or more officers together with one or more junior commissioned officers or warrant officers or non-commissioned officers. The members of the court may belong to any branch or department of the service, according to the nature of the investigation.

(3) A court of inquiry may be assembled by the officer in command of any body of troops, whether belonging to one or more corps.

**178. Members of Court not to be Sworn or Affirmed.**—The members of the court shall not be sworn or affirmed, but when the court is a court of inquiry on recovered prisoners of war, the members shall make the following declaration—

"I do declare upon my honour that I will duly and impartially inquire into and give my opinion as to the circumstances in which ..... became a prisoner of war, according to the true spirit and meaning of the regulations of the regular Army; and I do further declare, upon my honour that I will not, on any account, or at any time disclose or discover my own vote or opinion or that of any particular member of the court, unless required to do so by competent authority".

**179. Procedure.**—(1) The court shall be guided by the written instructions of the authority who assembled the court. The instructions shall be full and specific, and shall state the general character of the information required. They shall also state whether a report is required or not.

(2) The officer who assembled the court shall, when the court is held on a returned prisoner of war or on a prisoner of war who is still absent, direct the court to record its opinion whether the person concerned was taken prisoner through his own wilful neglect of duty, or whether he served with or under, or aided the enemy; he shall also direct the court to

record its opinion in the case of a returned prisoner of war, whether he returned as soon as possible to the service, and in the case of a prisoner of war still absent whether he failed to return to the service when it was possible for him to do so. The officer who assembled the court shall also record his own opinion on these points.

(3) Previous notice should be given of the time and place of the meeting of a court of inquiry, and of all adjournments of the court, to all persons concerned in the inquiry except a prisoner of war who is still absent.

(4) The court may put such questions to a witness as it thinks desirable for testing the truth or accuracy of any evidence he has given and otherwise for eliciting the truth.

(5) The court may be re-assembled as often as the officer who assembled the court may direct, for the purpose of examining additional witnesses, or further examining any witness, or recording further information.

(6) The whole of the proceedings of a court of inquiry shall be forwarded by the presiding officer to the officer who assembled the court.

**180. Procedure when character of a person subject to the Act is involved.**—Save in the case of a prisoner of war who is still absent, whenever any inquiry affects the character or military reputation of a person subject to the Act, full opportunity must be afforded to such person of being present throughout the inquiry and of making any statement, and of giving any evidence he may wish to make or give, and of cross-examining any witness whose evidence, in his opinion, affects his character or military reputation and producing any witnesses in defence of his character or military reputation. The presiding officer of the court shall take such steps as may be necessary to ensure that any such person so affected and not previously notified, receives notice of and fully understands his rights, under this rule.

**181. Evidence when to be taken on oath or affirmation.**—Evidence shall be recorded on oath or affirmation when a court of inquiry is assembled

- (a) on a prisoner of war, or
- (b) to inquire into illegal absence under section 106, or
- (c) in any other case when so directed by officer assembling the court.

*Explanation.*—The court shall administer the oath or affirmation to witnesses as if the court were a court-martial.

**182. Proceedings of court of inquiry not admissible in evidence.**—The proceedings of a court of inquiry, or any confession, statement, or answer to a question made or given at a court of inquiry, shall not be admissible in evidence against a person subject to the Act, nor shall any evidence respecting the proceedings of the court be given against any such person except upon the trial of such person for wilfully giving false evidence before that court.

**183. Court of inquiry as to illegal absence under Section 106.**—(1) A court of inquiry under section 106 shall, when assembled, require the attendance of such witnesses as it thinks sufficient to prove the absence and other facts specified as matters of inquiry in that section.

(2) It shall take down the evidence given it in writing and at the end of the proceedings shall make a declaration of the conclusions at which it has arrived in respect of the facts it is assembled to inquire into.

(3) The commanding officer of the absent person shall enter in the court-martial book of the corps or department a record of the declaration of the court, and the original proceedings will be destroyed.

(4) The court of inquiry shall examine all witnesses who may be desirous of coming forward on behalf of the absentee, and shall put such questions to them as may be desirable for testing the truth or accuracy of any evidence they have given and otherwise for eliciting the truth, and the court in making its declaration shall give due weight to the evidence of all such witnesses.

(5) An oath or affirmation shall be administered to the witnesses in the manner specified in rule 181.

**184. Right of certain persons to copies of proceedings.**—The following persons shall be entitled to a copy of the proceedings of a court of inquiry including any report made by the court on payment for the same of a sum not exceeding eight annas for every two hundred words:—

- (a) any person subject to the Act who is tried by a court-martial in respect of any matter or thing which has been reported on by a court of inquiry, or
- (b) any person subject to the Act whose character or military reputation is, in the opinion of the Commander-in-Chief affected by anything in the evidence before, or in the report of a court of inquiry, unless the Commander-in-Chief sees reason to order otherwise.

#### Losses or Thefts of Arm

**185. Court of inquiry when rifles, etc., are lost or stolen.**—(1) Whenever any weapon or part of a weapon, which forms part of the equipment of a squadron, battery, company or other similar unit, and in respect of the loss or theft of which a fine may be imposed under rule 186 is lost or stolen, a court of inquiry shall be assembled, under the orders of the officer commanding the army, army corps, division or independent brigade, to investigate the circumstances under which the loss or theft occurred.

(2) The officer who assembled the court shall direct it to record an opinion as to the circumstances of the loss or theft.

**186. Collective fine may be imposed.**—(1) The officer commanding the army, army corps, division or independent brigade shall then record his opinion on the circumstances of the loss or theft, and may impose for each weapon or part of a weapon lost or stolen collective fines to the extent herein-under specified on the junior commissioned officers, warrant officers, non-commissioned officers, and men of such unit or upon so many of them as he considers should be held responsible for the occurrence—

	Rs.	A.	P.
Gun Machine Bren 303 in.	1,200	0	0
Block Breech	82	0	0
Barrel	100	0	0
Magazine	15	8	0

	Rs.	A.	P.
Gun Machine Vickers 303 in.	2,880	0	0
Block Breech	490	0	0
Barrel	93	0	0
Gun Machine Cal 30 Browning	3,600	0	0
Block Breech	600	0	0
Barrel	120	0	0
Gun Machine Cal. 50 Browning	4,800	0	0
Block Breech	660	0	0
Barrel	180	0	0
Gun Machine Besa 7.2 mm.	1,150	0	0
Block Breech	110	0	0
Barrel	440	0	0
Carbine Machine Sten 9 mm.	95	0	0
Block Breech	16	12	0
Barrel	15	8	0
Discharger Grenade	42	0	0
Projector Grenade	15	0	0
Pistol	130	0	0
Rifle	170	0	0
Bolt	25	0	0
Bayonet	12	0	0
Ordnance ML 2-in Mortar	580	0	0
Barrel	300	0	0
Ordnance ML 3-in Mortar	860	0	0
Barrel	480	0	0
Base Plate	110	0	0
Launcher Rocket Anti-tank	600	0	0
Barrel	480	0	0
Base Plate	110	0	0
Launcher Rocket Anti-tank	600	0	0
Barrel	480	0	0
Grenades	18	0	0

(2) Such fine will be assessed as a percentage on the pay of the individuals on whom it falls.

## CHAPTER VII

### PREScribed OFFICERS, AUTHORITIES AND OTHER MATTERS.

187. **'Corps' prescribed under Section 3(vi).**—(1) Each of the following separate bodies of persons subject to the Act shall be a "corps" for the purposes of chapter III and section 43(a) of the said Act and of chapters II and III of these rules, namely:—

- (a) President's Body Guard.
- (b) The Armoured Corps, Horsed Cavalry Regiments, including Training Centres and non-combatants.

- (c) The Regiment of Artillery.
- (d) The Corps of Engineers including non-combatants.
- (e) The Corps of Signals including non-combatants.
- (f) Each regiment or each ungrouped battalion (as the case may be) of Infantry, or, in the case of grouped Gorkha Regiments, each group of Infantry including non-combatants.
- (g) Each parachute battalion.
- (h) The Army Service Corps (including postal).
- (i) The Remount, Veterinary & Farms Corps.
- (j) The Army Medical Corps.
- (k) The Army Dental Corps.
- (l) The Army Ordnance Corps.
- (m) The Corps of Electrical & Mechanical Engineers.
- (n) The Technical Development Establishments.
- (o) The Intelligence Corps.
- (p) The Corps of Military Police.
- (q) The Pioneer Corps.
- (r) The Ministry of Defence Security Corps.
- (s) The Army Education Corps.
- (t) The Army Physical Training Corps.
- (u) The General Service Corps.
- (v) The Frontier Defence Corps.
- (w) Each Boys Battalion.
- (x) Gorkha Boys Company.
- (y) Any other separate body of persons subject to the Act, employed on any service and NOT attached to any of the above corps or to any department.

(2) Every unit in which a court-martial book is maintained shall be a "corps", for the purposes of section 106 and rule 183.

(3) For the purposes of every other provision of the said Act and of these rules each of the following separate bodies shall be "corps":—

- (a) Every battalion.
- (b) Every company which does NOT form part of battalion.
- (c) Every regiment of cavalry, armoured corps or artillery.
- (d) Every squadron or battery which does NOT form part of a regiment of cavalry, armoured corps or artillery.
- (e) Every school of instruction, training centre, or regimental centre.
- (f) Every other separate unit composed wholly or partly of persons subject to the Act.

**188. Conditions Prescribed under Section 3(xviii) (f).**—In the Act and in these rules, the expression 'officer', in relation to a person subject to the Act, includes a person holding a commission in the Indian Navy or the

Air Force, when he is serving under any of the following conditions, namely:—

- (a) when he is a member of a body of the regular Army, acting with a body of the Indian Navy or the Air Force which is on active service;
- (b) when he is being conveyed on any vessel or aircraft employed as a transport or troop ship;
- (c) when he is serving in or is a patient in any hospital or medical unit in which any officer of the Indian Navy or the Air Force is on duty or is a patient;
- (d) when he is a member of a body of the regular Army acting in an emergency with a body of the Indian Navy or the Air Force and an order in writing is made by the officers commanding the bodies concerned stating that an emergency exists and that it is necessary for officers of the Indian Navy or the Air Force to exercise command over persons subject to the Act. A copy of every such order shall forthwith be sent to the Central Government;
- (e) when he is serving in any place in which or with any body of the regular Army with which, there is present any officer of the Indian Navy or the Air Force and the Central Government has by special order declared that it is necessary for officers of the Indian Navy or the Air Force to exercise command over persons subject to the Act in that place or with that body of the regular Army.

**189. Prescribed Officer under Section 7(1).**—The prescribed officer for the purposes of sub-section (1) of section 7 shall be the officer commanding the army, army corps, division, or brigade or any equivalent formation with which the person subject to the Act under clause (i) of sub-section (1) of section 2 is for the time being serving.

**190. Prescribed form under Section 13.**—The prescribed form for the purposes of section 13 shall be the same as set forth in Appendix I.

**191. Prescribed Officer under Section 78.**—The prescribed officer for the purposes of section 78 shall be the officer commanding the forces in the field, or, in the case of a sentence which he confirms or could have confirmed or which did not require confirmation, the officer commanding the army, army corps, division, brigade or any detached portion of regular Army within which the trial was held.

**192. Prescribed extent of Punishments under Section 80.**—Subject to the other provisions of the Act, a commanding officer or other officer as is specified under section 80, may,—

- (i) if not below field rank, award punishments specified in section 80 to the full extent;
- (ii) if below field rank, award imprisonment and detention upto seven days and other punishments to the full extent. An officer having power not less than an officer commanding a division may, however, empower such officer to award imprisonment and detention to the full extent.

**193. Prescribed Officer under Section 91(i).**—The prescribed officer for the purposes of clause (i) of section 91 shall be the Commander-in-Chief.

**194. Prescribed Officer under Section 93.**—The prescribed officer for the purposes of section 93 shall be, in the case of an officer, the Commander-in-Chief and, in the case of a person other than an officer, the officer empowered to convene a court-martial for his trial.

**195. Prescribed Authorities under Section 97.**—Any penal deduction from the pay and allowances of a person subject to the Act, made under Chapter VIII thereof, may be remitted as hereinafter provided, that is to say:—

- (a) a penal deduction from the pay and allowances of any such person may be remitted by the Central Government,
- (b) the commanding officer of any such person, other than an officer, who has been absent without leave for a period not exceeding five days may, unless the person is convicted by a court-martial on a charge for such absence, remit the forfeiture of pay and allowances to which that absence renders him liable,
- (c) a forfeiture of pay and allowances incurred by any such person owing to his absence as a prisoner of war may, (unless it shall have been proved before a court of inquiry that he was taken prisoner through his own wilful neglect of duty, or that he served with or under, or aided, the enemy, or that he did not, as soon as possible, return to the service) be remitted by the Commander-in-Chief, by the officer commanding an army, army corps, division or independent brigade, or by the officer commanding the forces in the field.

**196. Prescribed Authorities under Sections 98 and 99.**—The prescribed authorities for the purposes of sections 98 and 99 shall be—

- (i) in the case of officers of the Army Medical Corps, Director General, Armed Forces Medical Service,
- (ii) in the case of all other officers, the Director of Personal Services, and
- (iii) in all other cases, the officer not below the rank of Lieutenant-Colonel commanding a Training Battalion, Training Centre, Depot or Record Office who maintains the accounts of the individual, or any superior authority.

**197. Prescribed Officer under Section 107(1).**—The prescribed officer for the purposes of sub-section (1) of section 107 shall be the officer commanding an army, army corps, division or independent brigade or an officer commanding the forces in the field.

**197-A. Prescribed officer under Section 125.**—The prescribed officer for the purpose of Section 125 of the Act shall, except in cases falling under Section 69 of the Act in which death has resulted, be the officer commanding the brigade or station in which the accused person is serving.

**198. Prescribed Officer under Section 142.**—The prescribed officer for the purposes of sub-section (1) of section 142 shall be the officer commanding the corps, department or detachment to which the person appears to have belonged or alleges that he belongs or had belonged.

**199. Prescribed Manner of Custody and Prescribed Officers under Sections 145 and 146.**—(1) The prescribed officer for the purposes of section 146 shall be—

- (a) in the case of trial by summary court-martial, the commanding officer of the Corps, department or detachment to which the accused person belongs, or any authority superior to the commanding officer;
- (b) in the case of trial by any other court-martial, the convening officer or any authority superior to him.

(2) Where an officer who proposes to act as a prescribed officer under sub-rule (1) is under the command of the officer who has taken action in the case under sub-section (4) of section 145, he shall ordinarily obtain the approval of such officer before he acts; but, if he is of opinion that military exigencies, or the necessities of discipline, render it impossible or inexpedient to obtain such approval, he may act without obtaining such approval, but shall report his action and the reasons therefor to such officer.

(3) For the purposes of sub-section (4) of section 145 the manner in which an accused person shall be kept in custody shall be as follows:—

The accused shall be confined in such manner as may, in the opinion of the proper military authority, be best calculated to keep him securely without unnecessary harshness, as he is not to be considered as a criminal but as a person labouring under a disease.

**200. Prescribed Officer under Section 162.**—The prescribed officer for the purposes of section 162 shall, whenever any division or brigade is temporarily withdrawn from its territorial area, be the officer, not being below the rank of field officer, commanding the corresponding divisional or brigade area, within which the trial is held:

Provided that, when the officer who held the trial is himself the commander of such area, he shall forward the proceedings to superior authority.

When the trial is held on board a ship the prescribed officer shall be the officer commanding the troops on board the ship, or the officer who would have had power to deal with the proceedings had the trial been held at the port of disembarkation.

Provided that, when the officer who held the trial is himself the officer commanding the troops on board the ship, he shall forward the proceedings to the authority at the port of disembarkation.

**201. Prescribed Officer under Section 164(2).**—The prescribed officer for the purposes of sub-section (2) of section 164 shall be any officer superior in command to the confirming officer and in the case of a summary court-martial any officer superior in command to the officer who held the summary court-martial, provided that such superior officer has power not less than a brigade commander.

**202. Prescribed Officer under Section 165.**—The prescribed officer for the purposes of section 165 shall be the officer commanding an army, army corps, division or brigade in respect of proceedings confirmed by him or by a person under his command.

**203. Prescribed Officer under Section 169.**—The prescribed officer, under sub-section (1) of section 169, for the purposes of directing whether the sentence shall be carried out by confinement in a civil prison or by confinement in a military prison, shall be, in the case of a sentence which has been confirmed, any higher authority than the confirming officer,

and, in the case of a sentence which does not require confirmation, any higher authority to the officer holding the trial.

**204. Prescribed Officer under Section 179.**—The prescribed officer for the purposes of section 179 shall be—

- (a) as regards persons undergoing sentence in a civil prison or any other place, the officer commanding the army, army corps, division, or independent brigade within the area of whose command the prisoner subject to such punishment may for the time be;
- (b) as regards persons convicted on active service, the officer commanding the forces in the field.

#### Authorised Deductions.

**205. Authorised Deductions.**—The following deductions may be made from the pay, non-effective pay and all other emoluments payable to a person subject to the Act, namely:—

- (a) upon the general or special order of the Central Government, any sum required to meet any public claim there may be against him, any regimental debt that may be due from him or any regimental claim;
- (b) any sum required to meet compulsory contributions to any provident fund or any benevolent or other fund approved by the Central Government.

*Explanation.*—(i) “Public Claim” means any public debt or disallowance including any over-issue; or a deficiency or irregular expenditure of public money or store of which, after due investigation, no explanation satisfactory to the Central Government is given by the person who is responsible for the same.

(ii) The aforesaid deductions shall be in addition to those specified in the Act.

K. C. JAIN, Dy. Secy.

#### APPENDICES TO THE ARMY RULES

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|--------------------|--|
| APPENDIX I . . .   | Enrolment Forms.   |
| APPENDIX II . . .  | Form of Charges.   |
| APPENDIX III . . . | Part I.—Forms as to courts-martial.<br>Part II.—Form as to summary disposal of charges against non-commissioned officers and other ranks.<br>Part III.—Forms of summons to witnesses.<br>Part IV.—Form of delay report.            |
| APPENDIX IV . . .  | Part I.—Form as to summary disposal of charges against officers, junior commissioned officers and warrant officers.<br>Part II.—Forms of warrants of commitment to prison in cases of sentences of transportation or imprisonment. |
| APPENDIX V . . .   | Forms of warrants of commitment to prison in cases of sentence of death  |

## APPENDIX I

## FORM NO. I—COMBATANTS

The prescribed periods for which persons shall be enrolled are stated in the appropriate orders of the Central Government; and save as is hereinafter provided, no person shall, by reason of an error of his enrolment paper or otherwise, be compelled to serve for a period longer than that for which he should have been enrolled though he may do so voluntarily, provided his services are required.

## ENROLMENT OF

No. .... Name..... as a Combatant in the..... Corps.  
Department.

(a) Class in which the person desires to be enrolled      (a)  
Questions to be put before enrolment.

You are warned that if after enrolment it is found that you have given a wilfully false answer to any of the following first eight questions, you will be liable to be punished as provided in the Army Act.

- |  |       |  |
|--|-------|--|
| 1. What is your name ? (In BLOCK capitals)   | ..... | 1. .....   |
| 2. What is your father's name ?  |       | 2. .....   |
| 3. What is your religion, class and sub-class.   |       | 3. .....   |
| 4. What is your village Post Office, Thana, Parganah or Tehsil, and District ?   |       | 4. Village .....<br>Post Office .....<br>Telegraph Office .....<br>Thana .....<br>Parganah or Tehsil .....<br>District ..... |
| 5. Have you ever been imprisoned by the Civil Power ?  |       | 5. .....   |
| 6. Do you now belong to the Indian Armed Forces, the Reserve, the Territorial Army, the Nepalese Army or to any Police Force ?   |       | 6. .....   |
| 7. Have you ever served in the Indian Armed Forces, the Reserve, the Territorial Army, the forces of any State, the Nepalese Army, the British Gorkha Brigade, or in any Police Force ? If so, state in which and the cause of discharge<br>(b)  |       | 7. .....   |
| 8. Are you in receipt of any allowance from Government ? If so on what account ?   |       | 8. .....   |
| 9. Do you desire your former service in the Indian Armed Forces to reckon towards, good service pay, and/or pension or gratuity when such are admissible by refunding any gratuity you may have received on or since discharge in not more than 36 monthly instalments commencing from the date of re-enrolment ?(c) |       | 9. .....   |
| 10. Are you willing to be enrolled in the (d) ?  |       | 10. .....  |

(a) Enter rank and Entry Rate of pay e.g "Boy", "Sepoy (Normal Entry Rate)", "Sepoy (Matric Entry Rate)"

(b) If so, the recruit should be asked to produce his discharge certificate.

(c) To be omitted in cases where no former service is declared in answer to question 7, and in cases in which, under the special orders of the Central Government, former service may be reckoned for these purposes without refund of gratuity.

(d) Enter corps or department in which enrolled.

11. Are you willing to go wherever ordered, by land, sea or air, and not to allow any caste usage to interfere with your military duty? (If the enrolment is under any special orders of the Central Government for local services the locality will be indicated in this question after the word "ordered" e.g., in India) 11. ....
12. Are you willing to be vaccinated or re-vaccinated? 12. ....
13. Are you aware that during your service you are not permitted to belong to, or to subscribe in aid of, any political association or movement? 13. ....
14. Are you willing to serve until discharged in accordance with the following conditions, provided Government shall so long require your service? (e) 14. ....

*Enrolment for Army Service and Reserve Service*

When you have served for not less than ..... years in Army Service and, if required, to do so, for a further period in Reserve Service sufficient to complete a total period of ..... years service you will be discharged with all convenient speed; provided that (1) in the event of your deserting, service between the date of desertion and that of apprehension or surrender shall not reckon as service towards discharge, (2) you will not be entitled to be discharged if war is imminent or existing, (3) you will not be entitled to be discharged if you are in Army Service and the regiment, battalion, company, establishment or unit to which you belong is ten per cent below strength.

Transfer to the Reserve shall be in the lowest rank and subject to the regulations for the Reserve you will be liable to be transferred thereto on completion of the aforesaid period of Army Service or of any period of extension of Army Service. If you are not then transferred to the Reserve and are not permitted to extend or further extend your period of Army Service you will be discharged subject to the conditions stated above.

If on completion of any period of Army Service you are a substantive non-commissioned officer you shall have the right to extend your Army Service for the total period of service for which you are liable under this enrolment, or, if permitted to do so, you may extend your Army Service by such specified period as may be fixed. If, on completion of the aforesaid period of Army Service or of any period of extension of Army Service, you are not a substantive non-commissioned officer you will, if efficient and of good character and not transferred to the Reserve, be permitted to extend your Army Service by such specified period as may be fixed.

If on the completion of the aforesaid total period of service you are in Army Service and continue to serve therein, you will, subject to the provisos stated above, be entitled to receive your discharge within three months from the date of applying for it. But you will be liable to be discharged on the completion of the aforesaid total period of service or at any time thereafter, by the competent authority, that is to say, if you are of the rank of havildar (or equivalent rank) by the Officer Commanding the Brigade (or higher authority), or if you are of a rank below that of havildar or equivalent rank, by the Commanding Officer as defined in Army Rule 13 (or higher authority).

*Enrolment for Army Service only, transfer to the Reserve where such exists being voluntary*

When you have served for ..... years from this date you will be entitled to receive your discharge within three months from the date of applying for it unless war is imminent or existing or the squadron, battery, company, establishment or unit to which you belong is ten per cent. below strength, provided that, in the event of your deserting, service between the date of desertion and that of apprehension or surrender shall not reckon as service towards discharge ; and when you have completed 15 years' service reckoning towards discharge, or at any time thereafter you will, if you are of a rank below that of havildar (or equivalent rank), be liable to be discharged by order of the Commanding Officer as defined in Army Rule 13, without reference to higher authority.

(e) The two sets of conditions which are not applicable will be struck out, and the appropriate period of service entered in the set of conditions applicable.

*Enrolment direct into the Reserve*

When you have served for.....years from this date or until you have attained the age of.....years whichever occurs first you will be discharged with all convenient speed providedt hat (i) in the event of your deserting, service between the date of desertion and that of apprehension or surrender shall not reckon as service towards discharge, (ii) you will not be entitled to be discharged if war is imminent or existing, (iii) you will not be entitled to be discharged if you are in Army Service and the squadron, battery, company, establishment or unit to which you belong is ten per cent. below strength.

I,.....do solemnly declare that the above answers made by me to the above questions are true, and that I am willing to fulfil the engagements made.

Signature of witness.

Signature of Recruit.

(Thumb impression if recruit is unable to write).

**CERTIFICATE OF ENROLLING OFFICER.**—The conditions of service for which he is now enrolled were read and explained to the above named person by me (or in my presence). After having cautioned him that if he made a false answer to any of the above questions Nos. 1 to 8 he should be liable to be punished as provided in the Army Act. I put all the above questions to him and his answer to each question has been duly entered as replied to. I am satisfied that he fully understands all the questions put to him and consents to the conditions of service.

Signed at.....this.....day of.....19 . Signature of Enrolling Officer.

**ATTESTATION.**—Certified that the above named person took the prescribed oath affirmation before me at.....this.....day of.....19 .

Signature of Attesting Officer.

**EXTENSION OF ARMY SERVICE IN LIEU OF TRANSFER TO THE RESERVE**

(1) For use when a person extends his Army Service for the whole period of his enrolment.

I agree to extend my Army Service for the whole period of my enrolment instead of being transferred to the Reserve.

Signature.

Signed in my presence at.....this.....day of.....19 .

Signature of Commanding Officer.

(2) For use when a person extends his Army Service for a limited period with liability to serve in the Reserve for the remainder of his period of enrolment.

I agree to extend my Army Service for.....years with liability to transfer to the Reserve until I have completed the total period of service for which I am liable under this enrolment.

Signature.

Signed in my presence at.....this.....day of.....19 .

Signature of Commanding Officer.

I agree to extend my Army Service for.....years with liability to transfer to the Reserve until I have completed the total period of service for which I am liable under this enrolment.

Signature.

Signed in my presence at.....this.....day of.....19 .

Signature of Commanding Officer.

I agree to extend my Army Service for.....years with liability to transfer to the Reserve until I have completed the total period of service for which I am liable under this enrolment.

Signature.

Signed in my presence at.....this.....day of.....19 ..

Signature of Commanding Officer.

**NOTE.—**A person may extend his Army Service on this form as often as may be permitted until he is no longer liable to serve in the Reserve.

**TRANSFER TO THE RESERVE.**—The form which is not applicable is to be struck out.

(1) For use when the transfer is in accordance with the conditions of the person's enrolment.

(Name).....was transferred to the Reserve from (date).....

Strike out the } He was not given the option of extending his Army Service.  
line which is } or  
not applicable. } He was given the option of extending his Army Service, but elected not to  
exercise it.

Signed at.....this.....day of.....19

Signature of Commanding Officer.

(2) For use when a person is transferred with his own consent in accordance with the regulations for the time being in force of the Central Government.

I consent to the conditions as to discharge accepted by me on my enrolment being cancelled from the date of my transfer to the Reserve and the following being substituted for them:—  
the expiry of the period of my enrolment

I will be entitled to receive my discharge at any time unless war is imminent or existing provided that, if I am discharged at my own request before having served two years in the Reserve exclusive of any portion of the period of my enrolment, I will, before being so discharged, refund the amount expended on my passage consequent on my transfer to the Reserve.

I am aware that I am liable to be discharged at any time, should Government no longer require my services.

Signature.

Signed in my presence at.....this.....day of.....19 ..

Signature of Commanding Officer

**TRANSFER TO ARMY SERVICE FROM THE RESERVE.**—The set of conditions which is not applicable is to be struck out.

(1) For use when the person was originally enrolled for both Army Service and Reserve Service.

On being transferred to Army Service at my own request for a period of.....years I declare that I understand that all conditions accepted by me on my enrolment are still applicable, so far as they can be applied, and that subject to any right I may have of extending this period of Army Service, I am liable on completion thereof or of any period of extension thereof, to be transferred to the Reserve for the remainder, if any, of the total period of my enrolment; but have no right to be so retransferred, and am liable to be discharged at any time should GOVERNMENT no longer require my services.

Signature.

Signed in my presence at.....this.....day of.....19

Signature of Commanding Officer.

(2) For use when the person was originally enrolled for Army Service only or direct into the Reserve for a corps for which Reserve Service is not compulsory.

On being transferred to Army Service from the Reserve, I consent to the conditions as to discharge accepted by me on my transfer to the Reserve being cancelled and the following being enrolment in

substituted for them :—

When I have served ..... years from this date, I will be entitled to receive my discharge within three months from the date of applying for it unless war is imminent or existing, or the squadron, battery, company, establishment, or unit to which I belong is ten per cent. below strength, provided that, in the event of my deserting, service between the date of desertion and that of apprehension or surrender shall not reckon as service towards discharge.

I am aware that I am liable to be discharged at any time, should GOVERNMENT no longer require my services.

Signature.

Signed in my presence at ..... this ..... day of ..... 19 ..

Signature of Commanding Officer.

(3) For use when the person was enrolled direct into the Reserve for a Corps for which Reserve Service is compulsory.

On being transferred to Army Service at my own request I consent to the conditions as to discharge accepted by me on my enrolment into the Reserve being cancelled and to the conditions contained in this enrolment form for persons enrolled for Army Service and Reserve Service being substituted for them; my period of service to be for not less than ..... years in Army Service and, if so required for a further period in Reserve Service sufficient to complete a total period of ..... years' service from this date.

I am aware that I am liable to be discharged at any time, should GOVERNMENT no longer require my services.

Signed in my presence at ..... this ..... day of ..... 19 ..

Signature of Commanding Officer.

VARIATION OF CONDITIONS AS TO DISCHARGE.—This variation may be repeated if necessary.

For use when a person (1) agrees to extend or vary his period of service for such period as may be authorised by the regulations for the time being in force of the Central Government ;

or

(2) is transferred with his own consent to a class, arm or branch having a period of service different from that in which he was enrolled ; or

(3) on commencing with his own consent, training in special duties agrees to serve for the period required by the regulations for the time being in force of the Central Government from persons trained in such special duties.

I agree to serve in

Corps

for

Department until I shall have completed

before being entitled to my discharge.

Strike out the conditions which are not applicable.

- |  |
|--|
| <div style="border-left: 1px solid black; padding-left: 10px;">(1) I am aware that all other conditions as to discharge previously accepted by me hold good and also that I am liable to be discharged at any time should GOVERNMENT no longer require my service.</div> <div style="border-left: 1px solid black; padding-left: 10px;">(2) I agree to all other conditions of service as enumerated under the heading "Enrolment for Army and Reserve Service".</div> <div style="border-left: 1px solid black; padding-left: 10px;">(3) I agree to all other conditions of service as enumerated under the heading "Enrolment for Army Service only, transfer to the Reserve where such exists being voluntary".</div> |
|--|

Signature.

Signed in my presence at ..... this ..... day of ..... 19 ..

Signature of Commanding Officer.

### VARIATION OF CONDITIONS AS TO DISCHARGE IS SPECIAL CASES

I agree to serve in the Corps/Department for not less than ..... years in Army Service reckoned from the date of my enrolment and, if required to do so, for a further period in Reserve Service sufficient to complete a total period of ..... year's service before being entitled to my discharge with all convenient speed; provided that (i) in the event of my deserting service between the date of my desertion and that of apprehension or surrender shall not reckon as service towards discharge, (ii) I will not be entitled to be discharged if war is imminent or existing, and (iii) I will not be entitled to be discharged if I am in Army Service and the unit or establishment to which I belong is ten per cent. below strength.

2. I am aware that transfer to the Reserve shall be in the lowest rank and subject to the regulations for the Reserve I will be liable to be transferred thereto on completion of the aforesaid period of Army Service or of any period of extension of Army Service, but that if I am not then transferred to the Reserve and am not permitted to extend or further extend my period of Army Service I will be discharged subject to the conditions stated above.

3. If on completion of aforesaid period of Army Service I am a substantive non-commissioned officer I shall have the right to extend my Army Service for the total period of service for which I am liable under this enrolment or if permitted to do so. I may extend my Army Service by such specified period as may be fixed. If, on completion of the aforesaid period of Army Service or of any period of extension of Army Service, I am not a substantive non-commissioned officer I will, if efficient and of good character and not transferred to the Reserve, be permitted to extend my Army Service by such specified period as may be fixed.

4. If, on the completion of the aforesaid total period of service I am in Army Service and continue to serve therein, I will, subject to the provisos stated above, be entitled to receive my discharge within three months from the date of applying for it. I realise, however, that I will be liable to be discharged on the completion of the aforesaid total period of service or at any time thereafter, by the competent authority, that is to say, if I am of the rank of havildar (or equivalent rank) by the Officer Commanding the Brigade or equivalent formation (or higher authority), or if I am of a rank below that of havildar or equivalent rank, by the commanding officer as defined in Army Rule 13 (or higher authority).

Signature.

(Thumb impression if the man is unable to write).

Signed in my presence at.....this.....day of.....19.....

Signature of Commanding Officer.

NOTES.—1. In the case of persons not required to accept liability for transfer to the Reserve the portion in italics in para. 1 and the whole of paras 2 and 3 will be deleted as being inapplicable. Deletions will be signed by the C.O.

2. The italicised portion in para 2 will be deleted in the case of men required for arms/services the reserve of which includes N.C.O.s. Deletion will be signed by the C.O.

### DESCRIPTION ON ENROLMENT. (See instructions below.)

To be completed by R.O. or A.R.O. (a)

*Date of birth _____	Chest	Minimum.....inches.	} (b)
Apparent age years _____	measurement.	Maximum.....inches.	
Height.....feet.....inches.			
Weight.....Pounds.			

To be completed by Medical Officer.

I consider him fit % Category  
unfit for the Army.

Identification marks

or

Cause of unfitness.

Date.....

Place.....

Medical Officer.

(a) To be completed by the M.O. of the unit in the case of a recruit enrolled at unit headquarters.

(b) The measuring tape should be applied evenly but not lightly, its upper edge touching the lower border of the shoulder blades, and its lower edge passing just over the nipples, the arms hanging by the sides. The minimum measurement will be taken after the breath has been expelled from the chest and the maximum, when the chest is fully expanded. There should be a difference of at least two inches between the minimum and maximum measurements.

\*Should tally with the age given in one of these certificates : (i) birth certificate; (ii) high school examination (or equivalent examination) certificate; (iii) school leaving certificate. If a man is not in possession of any of these certificates, the age shall be assessed by the enrolling officer.

% Insert here A, B or C.

*Instructions*

The "Corps" for purposes of enrolment and "Corps" in which a recruit is enrolled will be shown, as laid down in Rule 187(i), Army Rules.

2. Previous to the medical inspection of a recruit or his rejection by the R.O. or A.R.O. his name, date of birth, age, height and chest measurements, together with the name of the Corps in which he desires to be enrolled and the answers to questions 1 and 2 should be entered on the form. Subsequent to the medical inspection questions 1 to 13 with the warning as to the penalty for making a false answer to certain of them, must be put to the recruit and his answers checked or recorded before his final approval and enrolment.

3. The form will be forwarded by the Recruiting Officer to the Officer Commanding the Corps of the recruit concerned, immediately on enrolment. After the necessary entries have been transcribed in the sheet roll of the soldier it will be attached to the sheet roll as a permanent record.

4. THIS IS A BASIC DOCUMENT AND EVERY CARE MUST BE TAKEN IN ITS COMPLETION. IMPLICATIONS OF QUESTIONS 6, 7 AND 9 WILL BE FULLY EXPLAINED TO A RECRUIT AND HE WILL BE WARNED THAT THE CHOICE MADE BY HIM WITH REGARD TO QUESTION NO. 9 WILL BE FINAL.

5. When a recruit arrives in a training centre the commander concerned will ensure after interrogating him that the answers recorded against questions 7 and 9 of his enrolment form are in order. Where these answers are not in order, and conditions 2 and 3 of Rule 213, Pension Regulations, Part II, are not fulfilled, the commander will take immediate steps to obtain, in deserving cases, the orders of the Government of India for the relaxation of these conditions.

## APPENDIX I.

## FORM NO. II—ALL NON-COMBATANTS, INCLUDING FOLLOWERS

The prescribed periods for which persons shall be enrolled are stated in the appropriate orders of the Central Government; and, save as is hereinafter provided no person shall, by reason of an error in his enrolment paper or otherwise, be compelled to serve for a period longer than that for which he should have been enrolled though he may do so voluntarily, provided his services are required.

## ENROLMENT OF

No..... Name..... Corps  
..... Department.

as a Non-Combatant in the

(a) Class in which the person desires to be enrolled.....

## QUESTIONS TO BE PUT BEFORE ENROLMENT

You are warned that if after enrolment it is found that you have given a wilfully false answer to any one of the first eight out of the following questions, you will be liable to be punished as provided in the Army Act.

1. What is your name ? (In BLOCK capitals) 1. .....

2. What is your father's name ? 2. .....

3. What is your religion, class and sub-class? 3. .....

4. What is your Village, Post Office, Thana, Parganah or Tehsil? 4. Village .....

Post Office .....

Telegraph Office .....

Thana .....

Parganah or Tehsil .....

District .....

5. Have you ever been imprisoned by the Civil Power ? 5. .....

6. Do you now belong to the Indian Armed Forces, the Reserve, the Territorial Army, the Nepalese Army or to any Police Force ? 6. .....

(a) Enter category in which enrolled (e.g. water carrier, sweeper, barber etc.)

7. Have you ever served in the Indian Armed Forces, the Reserve, the Territorial Army, the forces of any State, the Nepalese Army, the British Gorkha Brigade or in any Police Force? If so, state in which and the cause of discharge 7. ....
8. Are you in receipt of any allowance from Government; if so, on what account? 8. ....
9. Do you desire your former service in the Indian Armed Forces to reckon towards good conduct pay, pension or gratuity when such are admissible by refunding any gratuity you may have received on or since discharge in not more than 36 monthly instalments commencing from date of reenrolment ? 9. ....
10. Are you willing to be enrolled in the ? 10. ....
11. Are you willing to be enrolled in the above corps as a wet and dry sweeper ? (dd) 11. ....
12. Are you willing to go wherever ordered, by land, sea or air, and not to allow any caste usage to interfere with the duties for which you are enrolled ? (If the enrolment is under any special orders of the Central Government for local service, the locality will be indicated in the question after the word "ordered" e.g., in India.) 12. ....
13. Are you willing to be vaccinated or re-vaccinated ? 13. ....
14. Are you aware that, during your service you are not permitted to belong to, or to subscribe in aid of, any political association or movement ? 14. ....
15. Are you willing to serve until discharged in accordance with the following conditions, provided GOVERNMENT shall so long require your services ? (e). 15. ....

#### *Enrolment for Army Service and Reserve Service*

When you have served for not less than years in Army Service, and, if required to do so, for a further period on Reserve Service sufficient to complete a total period of years' service you will be discharged with all convenient speed; provided that (1) in the event of your deserting, service between the date of desertion and that of apprehension or surrender shall not reckon as service towards discharge, (2) you will not be entitled to be discharged if war is imminent or existing, (3) you will not be entitled to be discharged if you are in Army service and the regiment, battalion, company, section, unit or establishment is ten per cent. below strength or, if you are serving in the General Section of the Army Medical Corps the class of the General Section to which you belong is ten per cent. below strength.

- (b) If so, the recruit should be asked to produce his discharge certificate.
- (c) To be omitted in cases where no former service is declared in answer to question 7, and in cases in which, under the special orders of the Central Government, former service may be reckoned for these purposes without refund of gratuity.
- (d) Enter Corps or Department in which enrolled.
- (dd) To be struck out in the case of persons other than those enrolled as sweepers.
- (e) The two sets of conditions which are not applicable will be struck out, and the appropriate period of service entered in the set of conditions applicable.

Transfer to the Reserve shall be in the lowest rank and subject to the regulations for the Reserve you will be liable to be transferred thereto on completion of the aforesaid period of Army Service or of any period of extension of Army Service. If you are not then transferred to the Reserve and are not permitted to extend or further extend your period of Army Service you will be discharged subject to the conditions stated above.

If on completion of any period of Army Service you are a substantive non-commissioned officer or are holding an equivalent position you shall have the right to extend your Army Service for the total period of service for which you are liable under this enrolment, or if, permitted, to do so, you may extend your Army Service by such specified period as may be fixed. If on completion of the aforesaid period of Army Service or of any period of extension of Army Service you are not a substantive non-commissioned officer or are not holding an equivalent position you will, if efficient and of good character and not transferred to the Reserve, be permitted to extend your Army Service by such specified period as may be fixed.

If, on the completion of the aforesaid total period of service you are in Army Service and continue to serve therein, you will, subject to the provisos stated above, be entitled to receive your discharge within three months from the date of applying for it. But you will be liable to be discharged on the completion of the aforesaid total period of service or at any time thereafter, by the competent authority, that is to say, if you are of the rank of havildar (or equivalent rank or position) by the Officer Commanding the Brigade (or higher authority), or if you are of a rank below that of havildar (or equivalent rank or position), by the Commanding Officer as defined in Army Rule 13 (or higher authority).

*Enrolment for Army Service only, transfer to the Reserve where such exists being voluntary.*

When you have served for ..... years from this date you will be entitled to receive your discharge within three months from the date of applying for it unless war is imminent or existing or the squadron, battery, company, section, unit or establishment is ten per cent. below strength or if you are serving in the General Section of the Army Medical Corps, the class of the General Section to which you belong is ten per cent. below strength provided that, in the event of your deserting, service between the date of desertion and that of apprehension or surrender shall not reckon as service towards discharge and when you have completed ..... years' service reckoning towards discharge, or at any time thereafter you will, if you are of a rank below that of havildar (or equivalent rank or position) be liable to be discharged by order of the Commanding Officer as defined in Army Rule 13, without reference to higher authority.

*Enrolment direct into the Reserve*

When you have served for ..... years from this date or until you have attained the age of ..... years, whichever occurs first, you will be discharged with all convenient speed provided that (1) in the event of your deserting, service between the date of desertion and the date of apprehension or surrender shall not reckon as service towards discharge, (2) you will not be entitled to be discharged if war is imminent or existing, (3) you will not be entitled to be discharged if you are in Army Service and the squadron, battery, company, section, and unit or establishment is ten per cent. below strength, or if you are serving in the General Section of the Armed Medical Corps, the class of the General Section to which you belong is ten per cent. below strength.

I ..... do solemnly declare that the above answers made by me to the above questions are true, and that I am willing to fulfil the engagements made.

Signature of Recruit.

Signature of witness.

(Thumb impression if recruit is unable to write).

*Certificate of Enrolling officer.*—The conditions of service for which he is now enrolled were read and explained to the above named person by me (or in my presence). After having cautioned him that if he made a false answer to any of the above questions Nos. 1 to 8, he would be liable to be punished as provided in the Army Act. I put all the above questions to him and his answer to each question has been duly entered as replied to. I am satisfied that he fully understands all the questions put to him and consents to the conditions of service.

Signed at ..... this ..... day of ..... 19 ..

Signature of Enrolling Officer.

*Attestation.*—(To be completed if the enrolled person is attested.)

Certified that the above named person took the prescribed oath before me at this ..... day of ..... 19 .

affirmation

Signature of Attesting Officer.

*Extension of Army service in lieu of transfer to the Reserve.*

(1) For use when a person extends his Army Service for the whole period of his enrolment.  
I agree to extend my Army Service for the whole period of my enrolment instead of being transferred to the Reserve.

Signature.

Signed in my presence at ..... this ..... day of ..... 19 .

Signature of Commanding Officer.

(2) For use when a person extends his Army Service for a limited period with liability to serve in the Reserve for the remainder of his period of enrolment.

I agree to extend my Army Service for .... years with liability to transfer to the Reserve until I have completed the total period of service for which I am liable under this enrolment.

Signature.

Signed in my presence at ..... this ..... day of ..... 19 .

Signature of Commanding Officer.

I agree to extend my Army Service for .... years with liability to transfer to the Reserve until I have completed the total period of service for which I am liable under this enrolment.

Signature.

Signed in my presence at ..... this ..... day of ..... 19 .

Signature of Commanding Officer.

I agree to extend my Army Service for years with liability to transfer to the Reserve until I have completed the total period of service for which I am liable under this enrolment.

Signature.

Signed in my presence at ..... this ..... day of ..... 19 .

Signature of Commanding Officer.

I agree to extend my Army Service for .... years with liability to transfer to the Reserve until I have completed the total period of service for which I am liable under this enrolment.

Signature.

Signed in my presence at ..... this ..... day of ..... 19 .

Signature of Commanding Officer.

I agree to extend my Army Service or years with liability to transfer to the Reserve until I have completed the total period of service for which I am liable under this enrolment.

Signature.

Signed in my presence at ..... this ..... day of ..... 19 .

Signature of Commanding Officer.

**NOTE.—A person may extend his Army Service on this form as often as may be permitted until he is no longer liable to serve in the Reserve.**

*Transfer to the Reserve.*—The form which is not applicable is to be struck out.

(1) For use when the transfer is in accordance with the conditions of the person's enrolments.

(Name) was transferred to the Reserve from (date)

Strike out the line which is not applicable. } He was not given the option of extending his Army Service. or  
He was given the option of extending his Army Service,  
but elected not to exercise it.

Signed at this day of 19 .

Signature of Commanding Officer.

(2) For use when a person is transferred with his own consent in accordance with the regulations for the time being in force of the Central Government.

I consent to the conditions as to discharge accepted by me on my enrolment being cancelled from the date of my transfer to the Reserve and the following being substituted for them the expiry of the period of my enrolment

I will be entitled to receive my discharge at any time unless war is imminent or existing provided, that, if I am discharged at my own request before having served two years in the Reserve exclusive of any portion of the period of my enrolment, I will, before being so discharged refund the amount expended on my passage consequent on my transfer to the Reserve.

I am aware that I am liable to be discharged at any time, should GOVERNMENT no longer require my services.

Signature.

Signed in my presence at this day of 19 .

Signature of Commanding Officer.

*Transfer to Army Service from the Reserve.*—The set of conditions which are not applicable are to be struck out.

(1) For use when the person was originally enrolled for both Army Service and Reserve Service.

On being transferred to Army Service at my own request for a period of.....years I declare that I understand that all conditions accepted by me on my enrolment are still applicable, so far as they can be applied, and that subject to any right I may have of extending this period of Army Service I am liable on completion thereof, or of any period of extension thereof, to be retransferred to the Reserve for the remainder, if any, of the total period of my enrolment, but have no right to be so retransferred, and am liable to be discharged at any time should GOVERNMENT no longer require my services.

Signature.

Signed in my presence at this day of 19 .

Signature of Commanding Officer.

(2) For use when the person was originally enrolled for Army Service only or direct into the Reserve for a Corps for which Reserve Service is not compulsory.

On being transferred to Army Service from the Reserve, I consent to the conditions as to discharge accepted by me on my transfer to the Reserve being cancelled and the following enrolment in

b c substituted for them :—

When I have served years from this date I will be entitled to receive my discharge within three months from the date of applying for it unless war is imminent or existing, or the Squadron, battery, company, section, unit or establishment is ten per cent. below strength or, if I am serving in the General Section of the Indian Hospital Corps, the class of the General Section to which I belong is ten per cent. below strength, provided that, in the event of my deserting, service, between the date of desertion and that of apprehension or surrender shall not reckon as service towards discharge.

I am aware that I am liable to be discharged at any time should GOVERNMENT no longer require my services.

Signature.

Signed in my presence at this day of 19 .

Signature of Commanding Officer.

(3) For use when the person was enrolled direct into the Reserve for a Corps for which Reserve service is compulsory.

On being transferred to Army Service at my own request I consent to the conditions as to discharge accepted by me on my enrolment into the Reserve being cancelled and to the conditions contained in this enrolment form for persons enrolled for Army Service and Reserve Service being substituted for them my period of service to be for not less than . . . . years in Army Service and, if so, required for a further period in Reserve Service sufficient to complete a total period of . . . . years' service from this date.

I am aware that I am liable to be discharged at any time should GOVERNMENT no longer require my services.

Signature.

Signed in my presence at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_ 19\_\_\_\_

Signature of Commanding Officer.

*Variation of Conditions as to Discharge.*—(This variation may be repeated, if necessary)

For use when a person (1) agrees to extend or vary his period of service for such period as may be authorised by the regulations for the time being in force of the Central Government; or

(2) is transferred with his own consent to a class or section having a period of service different from that in which he was enrolled; or

(3) on commencing with his own consent, training in Special duties agrees to serve for the period required by the regulations for the time being in force of the Central Government from persons trained in such special duties.

I agree to serve in \_\_\_\_\_ Corps \_\_\_\_\_ for \_\_\_\_\_ Department until I shall have completed \_\_\_\_\_ before being entitled to my discharge.

Strike out the conditions which are not applicable (1) I am aware that all other conditions as to discharge previously accepted by me hold good and also that I am liable to be discharged at any time, should GOVERNMENT no longer require my services.

(2) I agree to all other conditions of service as enumerated under the heading "Enrolments for Army and Reserve Service".

(3) I agree to all other conditions of service as enumerated under the heading "Enrolments for Army Service only, transfer to the Reserve, where such exists, being voluntary".

Signature.

Signed in my presence at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_ 19\_\_\_\_

Signature of Commanding Officer.

*"Variation of Conditions as to Discharge in Special Cases."*—I agree to serve in the Corps /Department for not less than (4) years in Army Service reckoned from the date of my enrolment and, if required to do so, for a further period in Reserve Service sufficient to complete a total period of . . . . years service before being entitled to my discharge with all convenient speed; provided that (i) in the event of my deserting, service between the date of my desertion and that of apprehension or surrender shall not reckon as service towards discharge, (ii) I will not be entitled to be discharged if war is imminent or existing, and (iii) I will not be entitled to be discharged if I am in Army Service and the unit or establishment to which I belong is ten per cent. below strength.

2. I am aware that transfer to the Reserve shall be in the lowest rank and subject to the regulations for the Reserve I will be liable to be transferred thereto on completion of the aforesaid period of Army Service or of any period of extension of Army Service, but that if I am not then transferred to the Reserve and am not permitted to extend or further extend my period of Army Service I will be discharged subject to the conditions stated above.

3. If on completion of aforesaid period of Army Service I am a substantive non-commissioned officer I shall have the right to extend my Army Service for the total period of service for which I am liable under this enrolment, or if permitted to do so, I may extend my Army Service, by such specified period as may be fixed. If, on completion of the aforesaid period of Army Service or of any period of extension of Army Service, I am not a substantive non-commissioned officer I will, if efficient and of good character and not transferred to the Reserve, be permitted to extend my Army Service by such specified period as may be fixed.

4. If, on the completion of the aforesaid total period of service I am in Army Service and continue to serve therein, I will, subject to the provisos stated above, be entitled to receive my discharge within three months from the date of applying for it. I realise, however, that I will be liable to be discharged on the completion of the aforesaid total period of service or at any time thereafter, by the competent authority, that is to say, if I am of the rank of havildar (or equivalent rank) by the Officer Commanding the Brigade or equivalent formation (or higher authority), or if I am of a rank below that of havildar or equivalent rank, by the commanding officer as defined in Army Rule 13 (or higher authority).

Signature.

(Thumb impression if the man is unable to write).

Signed in my presence at this  
day of ..... 19 .

Signature of Commanding Officer.

NOTES :—I. In the case of persons not required to accept liability for transfer to the Reserve the portion in italics in para. 1 and the whole of paras 2 and 3 will be deleted, as being inapplicable Deletions will be signed by the C. O.

2. The italicised portion in para. 2 will be deleted in the case of men required for arms/services, the reserve of which includes N.C.Os. Deletion will be signed by the C. O.

*Description on enrolment—(See instructions below)*

\*Date of birth To be completed by R. O. or A. R. O, (a)

Years

Apparent age Chest measurement { (Minimum  
Height.....feet.....inches (Maximum      Inches }  
Inches)

Weight.....lbs.

To be completed by Medical Officer  
fit to carry out the work.

I consider him physically fit to carry out the work unfit for the Army for which he is intended for service in an part of the world.

Identification marks  
or  
Cause of unfitness }

Date

Place

Medical Officer.

(a) To be completed by the M. O. of the unit in the case of a recruit enrolled at unit headquarters.

(b) The measuring tape should be applied evenly but not lightly, its upper edge touching the lower border of the shoulder blades and its lower edge passing just over the nipples, the arms hanging by the sides. The minimum measurement will be taken after the breath has been expelled from the chest and the maximum, when the chest is fully expanded. There should be a difference of at least two inches between the minimum and maximum measurements.

\*Should tally with the age given in one of those certificates ; (i) birth certificate; (ii) high school examination (or equivalent examination) certificate ; (iii) school leaving certificate. If a man is not in possession of any of these certificates, the age shall be assessed by the enrolling officer.

**FOR USE ON MOBILIZATION ONLY IN THE CASE OF DIRECT ENROLMENT  
OF MEN NOT REQUIRED PREVIOUS TRAINING.**

Rate of pay for which enrolled  
Rs. per mensem.

*Instructions*

1. The "Corps" for purposes of enrolment and "Corps" in which a recruit is enrolled will be shown, as laid down in Rule 187 (1), Army Rules.

2. Previous to the medical inspection of a recruit or his rejection by the R. O. or A.R.O. his name, date of birth, age, height and chest measurements, together with the name of the Corps in which he desires to be enrolled and the answers to questions 1 and 2 should be entered on the form. Subsequent to the medical inspection questions 1 to 13 with the warning as to the penalty for making a false answer to certain of them, must be put to the recruit and his answers checked or recorded before his final approval and enrolment.

3. The form will be forwarded by the Recruiting Officer to the Officer Commanding the Corps of the recruit concerned, immediately on enrolment. After the necessary entries have been transcribed in the sheet roll of the soldier it will be attached to the sheet roll as a permanent record.

4. THIS IS A BASIC DOCUMENT AND EVERY CARE MUST BE TAKEN IN ITS COMPLETION. IMPLICATIONS OF QUESTIONS 6, 7 AND 9 WILL BE FULLY EXPLAINED TO A RECRUIT AND HE WILL BE WARNED THAT THE CHOICE MADE BY HIM WITH REGARD TO QUESTION No. 9 WILL BE FINAL.

5. When a recruit arrives in a training centre the Commander concerned will ensure after interrogating him that the answers recorded against questions 7 and 9 of his enrolment form are in order. Where these answers are not in order, and conditions 2 and 3 of Rule 213, Pension Regulations, Part II, are not fulfilled, the Commander will take immediate steps to obtain, in deserving cases, the orders of the Government of India for the relaxation of these conditions.

**APPENDIX III**

**PART II**

*Form for use at Summary trials of N. C. Os. and other ranks under Sec. 80-82 of the Army Act, 1950.*

**OFFENCE REPORT**

Battery, Squadron, Company, etc.

Serial No. ....

For week ending. ....

Last report submitted on .....

Charges against No. .... Rank. .... Name. ....

Place and date of offence	Offence	Plea	Names of Witnesses	Punishment awarded	Signature, Rank and Designation of Officer by whom awarded and date of award	Date of entry in Conduct sheet	Remarks
-	I	2	3	4	5	6	7

Signature of O. C. Unit.

*Instructions.*

- Col. 1 In cases of absence without leave/desertion, the "date of offence" will be the first day of absence.
- ,, 2 The section and sub-section of the A A under which the charge is preferred will be inserted above the statement of offence.
- ,, 4 An officer cannot deal summarily with a case in which he is the sole prosecution witness
- ,, 5 Must be completed strictly in accordance with the heading.
- ,, 7 In cases of absence without leave/desertion, the automatic forfeiture of pay and allowances under P & A Regulations must be entered here.

APPENDIX III  
PART III

## FORMS OF SUMMONS TO WITNESSES

(a) In the case of a summary of evidence :

To

Whereas a charge of having committed an offence triable by court-martial has been preferred before me against (No. , Rank , Name , Unit ), and whereas I have directed a summary of the evidence to be taken in writing at (place) on the day of at O'clock in the noon ; I do hereby summon and require you (name) to attend as a witness at the said place and hour (and to bring with you the documents hereinafter mentioned, namely, ).

Whereof you shall fail at your peril.

Given under my hand at on the ....day of , 19 .

(Signature)

Commanding Officer of the accused.

(b) In the case of a court-martial:

To

Whereas a court-martial has been ordered to assemble at on the day of 19 , for the trial of of the regiment, I do hereby summon and require you A. B. to attend, as a witness the sitting of the said court at on the day of at O'clock in the forenoon (and to bring with you the documents hereinafter mentioned, namely, ), and so to attend from day to day until you shall be duly discharged, whereof you shall fail at your peril.

Given under my hand at on the day of , 19 .

(Signature)

Convening officer (or judge-advocate or presiding officer of the court or commanding officer of the accused.)

## APPENDIX III

## PART IV

*Form of Delay Report.***CONFIDENTIAL**

No.....

Unit address.....

Date.....

To .....  
(Convening Officer)

SUBJECT :—IST, (2ND), (3RD), (4TH), ETC, ETC, EIGHT-DAY DELAY REPORT PURSUANT TO AA SEC 103 AND ARMY RULE 27

1. Army No..... Rank ..... Name .....
2. Offence .....
3. Date of offence .....
4. Date offence was discovered .....
5. Date of (open/close) arrest .....
6. Date of release to open arrest/release .....
7. Summary of evidence recorded on .....
8. Application for trial made on .....
9. Date due to be tried .....
10. Reasons for delay.....  
.....

(Rank)

Officer Commanding .....

Copy to.—

Brigade/Sub-Area Commander (if he is NOT also the convening officer).

Headquarters . . . . .      Command } In the case of the 8th and sub-  
 DJAG . . . . .      Command } sequent reports.

## APPENDIX IV

## PART I

## FORM I

Form for use at summary trials of officers, JCOs and WOs under sections 83-84 Army Act.

**ACCUSED** .....

**RANK AND NAME** .....

**UNIT** .....

When the authority dealing summarily with the case decides (with the written consent of the accused) to dispense with the attendance of witnesscs—

Question to accused—

1. Have you received a copy of the charge sheet and summary or abstract of evidence ? ANSWER .....

2. Have you had sufficient time to prepare your defence ? ANSWER .....

The charge sheet is read.

3. Are you guilty or not guilty of the charge/s against you which you heard read ? ANSWER .....

The summary or abstract of evidence is read aloud or the authority dealing summarily with the case informs the accused that he has already perused it.

4. Do you wish to make a statement ? ANSWER .....

If the accused desires to make a statement, he should do so now.

If at the conclusion of the hearing the authority dealing summarily with the case considers that the charge should not be dismissed, he is to examine the accused's record of service or conduct sheet.

If the authority dealing summarily with the case proposes to award a punishment other than a reprimand, severe reprimand, or penal deductions, in the case of an officer, he shall put the following question to the accused :—

5. Do you elect to be tried by court-martial or will you accept my award ANSWER .....

**FINDING** .....

**AWARD** .....

**STATION** .....

**DATE** ..... Signed .....

Note 1.—The oral statement of the accused made in answer to question 4 will not be recorded. If the accused has submitted a written statement such statement is only to be forwarded with or attached to this form when a copy of the summary or abstract of evidence is also required to be so forwarded or attached.

Note 2.—After disposal of a charge against an officer if the finding is that of guilty, this form accompanied by Army Form B 122M (in duplicate), summary or abstract of evidence and written consent of accused will be forwarded through the usual channels to Headquarters Command concerned who will show them to the DJAG of the Command before submission to the Adjutant General, (PSI) Army Headquarters, DHQ PO New Delhi-II. Where the finding is that of NOT guilty, only the finding will be communicated to Army Headquarters.

The summary or abstract of evidence need not be forwarded if the only award is a reprimand or severe reprimand.

In the case of a JCO or WO this form, together with the summary of evidence and written consent of the accused, will be attached to his Regimental Conduct Sheet (AFB 122M). The summary of evidence need not be attached if the only award is a reprimand or a severe reprimand.

## APPENDIX IV

## PART I

## FORM 2

Form for use at summary trials of officers, JCOs and WOs under sections 83-84 Army Act.

**ACCUSED:** .....

**RANK AND NAME:** .....

**UNIT:** .....

When the authority dealing summarily with the case does not decide to dispense with the attendance of witnesses or when the accused requires their attendance.

Question to accused :—

1. Have you received a copy of the charge sheet and summary or abstract of evidence ?

ANSWER.....

2. Have you had sufficient time to prepare your defence ?

ANSWER.....

The Charge sheet is read.

3. Are you guilty or not guilty of the charge/s against you which you heard read ?

ANSWER.....

The witnesses give their evidence, accused being permitted to cross examine.

4. Do you wish to make a statement ?

ANSWER.....

5. Do you desire to call any witnesses ?

ANSWER.....

The accused makes a statement and his witnesses give evidence.

If at the conclusion of the hearing the authority dealing summarily with the case considers that the charge should not be dismissed, he is to examine the accused's record of service or conduct sheet.

If the authority dealing summarily with the case proposes to award a punishment other than a reprimand, severe reprimand or penal deductions, in the case of an officer, he shall put the following question to the accused :—

6. Do you elect to be tried by court-martial or will you accept my award ? ANSWER.....

**FINDING** .....

**AWARD** .....

**STATION** .....

**DATE** ..... Signed .....

**NOTE.**—After disposal of a charge against an officer if the finding is that of guilty this form accompanied by AFB 122M (in duplicate) and summary or abstract of evidence will be forwarded through the usual channels to Headquarters Command concerned who will show them to the DJAG of the Command before submission to the Adjutant General (PS1), Army Headquarters, DHQ PO, New Delhi-II. Where the finding is that of NOT guilty, only the finding will be communicated to Army Headquarters.

The summary or abstract of evidence need not be forwarded if the only award is a reprimand or a severe reprimand.

In the case of a JCO or WO this form, together with the summary of evidence will be attached to his Regimental Conduct Sheet. (AFB 122M). The summary of evidence need not be attached if the only award is a reprimand or a severe reprimand.

## APPENDIX IV

## PART II

## WARRANTS UNDER SECTIONS 168, 169 (2) AND 173 OF THE ARMY ACT.

## FORM A

*Warrant of commitment for use when a prisoner is sentenced to transportation (Army Act Section 168).*

To the Superintendent of the (a)

prison.

Whereas at a (b). . . . . court-martial, held at . . . . .

on the . . . . . day of . . . . . , 19 . . . . . (Number, Rank, Name) . . . . .  
 . . . . . of the . . . . . Regiment . . . . . was  
 convicted of (*the offence to be briefly stated here, as "desertion on active service", "corresponding with the enemy", as the case may be.*)

And whereas the said (b). . . . . court-martial on the . . . . .  
 . . . . . day of . . . . . , 19 passed the following

sentence upon the said (Name) . . . . . ; that is to say :— . . . . .

(*Sentence to be entered in full, but without signature.*)

And whereas the said sentence has been duly confirmed by (c) as required by law.  
 (d).

This is to require and authorise you to receive the said (Name) . . . . . into your custody in  
 the said prison as by law is required, together with this warrant, until he shall be de-  
 livered over by you with the said warrant to the proper authority and custody for the  
 purpose of undergoing the aforesaid sentence of transportation. The aforesaid sentence  
 has effect from the (e).

Given under my hand at . . . . . this the . . . . . day of . . . . .  
 . . . . . , 19 . . . . .

Signature (f)

- (a) Enter name of civil prison.
- (b) General, or summary general.
- (c) Name and description of confirming authority.
- (d) Add if necessary "with a remission of . . . . .".
- (e) Enter date on which the original sentence was signed.
- (f) Signature of commanding officer of prisoner or other prescribed officer.—See rule 166.

## FORM B

*Warrant of commitment for use when a prisoner is sentenced to imprisonment which is to be undergone in a civil prison [Army Act, Section 169(2)].*

To

*The Superintendent ....., of .....*  
*the (a).....Prison.*

Whereas at a (b) ..... court-martial held at .....

on the ..... day of ..... , 19 , (Number, Rank, Name) .....

..... of the ..... Regiment .....

was duly convicted of (*the offence to be briefly stated here, as "desertion," "theft", "receiving stolen goods", "fraud", "disobedience of lawful command" or as the case may be*),  
.....

And whereas the said (b) ..... Court-Martial .....

on the ..... day of ..... , 19 , ..... passed

the following sentence upon the said (Name). ....  
that is to say :—  
.....

*(Sentence to be entered in full, but without signature).*

And whereas the said sentence

.....  
(c) has been duly confirmed by (d) ..... as required by law (e) .....  
is by law valid without confirmation.

This is to require and authorise you to receive the said (Name) into your custody together with the warrant, and there carry the aforesaid sentence of imprisonment into execution according to law. The sentence has effect from the (f) .....

Given under my hand at ..... this the .....  
day of ..... , 19 .

Signature (g)

- (a) Enter name of civil prison.
- (b) General, disctrict, summary general or summary.
- (c) Strike out inapplicable words.
- (d) Name and description of confirming authority.
- (e) Add if necessary "with a remission of .....".
- (f) Enter date on which the *Original* sentence was signed.
- (g) Signature of commanding officer of prisoner or other prescribed officer.—See rule 166.

## FORM C

*Warrant of commitment for use when a prisoner is sentenced to imprisonment which is to be undergone in a military prison [Army Act Section 169 (2)].*

To

*The Commandant, .....  
.....of the Military Prison at .....  
Whereas at (a) .....court-martial held at .....  
on the .....day of .....19 , (Number, Rank, Name)....  
.....of the .....Regiment .....  
was duly convicted of .....(the offence to be briefly  
stated here, as "desertion", "theft", "receiving stolen goods", "fraud", "disobedience of  
lawful command" or as the case may be).*

*And whereas the said (a) .....court-martial on .....  
the .....day of .....19 , .....passed the following  
sentence upon the said (Name) .....;  
that is to say :—*

*(Sentence to be entered in full, but without signature).*

*And where as the said sentence has been duly confirmed by (b)*

*\*as required by law (c).*

*\*is by law Valid without confirmation.*

*This is to require and authorise you to receive the said (Name).....  
.....into your custody together with this warrant, and there carry  
the aforesaid sentence of imprisonment into execution according to law. The sentence  
has effect from (d).*

*Given under my hand at .....this the.....  
day of .....19*

Signature (e)

\*Strike out inapplicable words.

- (a) General, district, summary general or summary.
- (b) Name and description of confirming authority.
- (c) Add if necessary "with remission of .....".
- (d) Enter date on which the original sentence was signed.
- (e) Signature of commanding officer of prisoner or other prescribed officer. rule 166.

## FORM

*Warrant for use when a prisoner is pardoned or his trial set aside, or when the whole sentence, or the unexpired portion thereof, is remitted (Army Act, Section 173).*

To

*The Superintendent/Commandant of the (a)*

*Prison.*

Whereas (Number, Rank, Name) (late) . . . . . of the  
Regiment is confined in the (a) prison  
 under a warrant issued by (b) . . . . . in pursuance  
 of a sentence of (c) passed upon him by  
 a (d) court-martial held at  
 on ; and whereas (e) has  
 in the exercise of the powers conferred upon him by the Army Act, passed the following  
 order regarding the aforesaid sentence ; that is to say:—(f)—————  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

This is to require and authorise you to forthwith discharge the said (Name)  
 from your custody unless he is liable to be detained for some other cause ; and for your  
 so discharging him this shall be your sufficient warrant.

Given under my hand at

this the day of , 19 .

Signature (g)

- 
- (a) Enter name of civil or military prison.
  - (b) Enter name or designation of officer who signed original warrant.
  - (c) Enter original sentence (if this was reduced by the confirming officer or other superior authority the sentence should be entered thus ) :—  
“2 years’ rigorous imprisonment reduced by confirming officer to 1 year”.
  - (d) General, district, summary general or summary.
  - (e) Name and designation of authority pardoning prisoner, mitigating sentence or setting aside trial .
  - (f) Order to be set out in full.
  - (g) Signature of prescribed officer. See rule 167.

## FORM E

*Warrant for use when a sentence of transportation is reduced by superior authority to one of a shorter period of the same (Army Act, Section 173).*

To

*The Superintendent*

of the (a)

*Prison.*

Whereas (Number, Rank, Name) (late) of the

Regiment is confined in the (e)

prison under a warrant issued by (b)

in pursuance of a sentence

of (c)

passed v on him by a (d)

court-martial

held at

on

, and whereas (e)

has, in

the exercise of the powers conferred upon him by the Army Act, passed the following  
order regarding the aforesaid sentence ;that is to say :— (f) \_\_\_\_\_

This is to require and authorise you to keep the said (Name) . . . . . in your custody together with this warrant, in the said prison as by law is required until he shall be delivered over by you with the said warrant to the proper authority and custody for the purpose of his undergoing the punishment of transportation, under the said order. And this is further to require and authorise you to return to me the original warrant of commitment in lieu whereof this warrant is issued. The period of such transportation will reckon from the (g).

Given under my hand at

this the

day of

19 .

Signature (h)

- (a) Enter name of civil prison.
- (b) Enter name or designation of officer who signed original warrant.
- (c) Enter original sentence (if this was reduced by the confirming officer or other superior authority the sentence should be entered thus) :—  
“14 years’ transportation reduced by confirming officer to 10 years”.
- (d) General or summary general
- (e) Name and designation of authority varying the sentence.
- (f) Order to be set out in full.
- (g) Enter date on which *original* sentence was signed.
- (h) Signature of prescribed officer. See rule 167.

## FORM F

*Warrant for use when a sentence of imprisonment is reduced by superior authority or when one of transportation is reduced to one of imprisonment (Army Act, Section 173).*

To,

*The Superintendent/Commandant of the (a)*

*Prison.*

Whereas (Number, Rank, Name) (late) of the

Regiment is confined in the (a)

prison under a warrant issued by (b)

in pursuance of a

sentence of (c)

passed upon him by a (d)

court-martial held at

on , and

whereas (e)

has, in the exercise of the powers conferred upon him by the Army

Act, passed the following order regarding the aforesaid sentence ; that is to say :— (f).....

.....  
.....  
.....

This is to require and authorise you to keep the said (Name) in your custody together with this warrant, and there to carry into execution the punishment of imprisonment under the said order according to law. And this is further to require and authorise you to return to me the original warrant of commitment in lieu whereof this warrant is issued. The period of such imprisonment will reckon from the (g).

Given under my hand at this the day of

19

Signature(h)

- (a) Enter name of civil or military prison.
- (b) Enter name or designation of officer who signed original warrant.
- (c) Enter original sentence (if this was reduced by the confirming officer or other superior authority the sentence should be entered thus):—  
“2 years’ imprisonment reduced by confirming officer to 1 year”.
- (d) General, district, summary general or summary.
- (e) Name and designation of authority varying the sentence.
- (f) Order to be set out in full.
- (g) Enter date on which original sentence was signed.
- (h) Signature of prescribed officer. See rule 167.

## FORM G

*Warrant for use when prisoner is to be delivered into military custody, (Army Act, Section 173).*

To

*The Superintendent/Commandant**of the (a)**Prison.*

Whereas (Number, Rank, Name) (late) of the Regiment is confined  
 in the (1) prison under a warrant issued by (b)  
 him by a (d) passed upon  
 in pursuance of a sentence of (c) on  
 court-martial held at  
 ; and whereas (e) has, in the exercise of the  
 powers conferred upon him by the Army Act passed the following order regarding the aforesaid  
 sentence ; that is to say :— (f).....  
 .....  
 .....  
 .....

This is to require and authorise you to forthwith deliver the said (Name)  
 to the officer, junior commissioned officer, warrant officer, or non-commissioned  
 officer bringing this warrant.

Given under my hand at

this the

day of

, 19 .

Signature (g)

- (a) Enter name of civil or military prison.
- (b) Enter name or designation of officer who signed original warrant.
- (c) Enter original sentence (if this was reduced by the confirming officer or other superior authority the sentence should be entered thus) :—  
“2 years' rigorous imprisonment reduced by confirming officer to 1 year”.
- (d) General, district, summary general or summary.
- (e) Name and designation of authority issuing order.
- (f) Order to be set out in full.
- (g) Signature of prescribed officer. See rule 167.

## APPENDIX V

## WARRANTS UNDER ARMY RULES 169, 170 AND 171

## FORM H

*Warrant committing to civil prison custody a person sentenced to death (Army Rule 169)*

To

*The Superintendent of the (a)**Prison.**Whereas at a (b)**court-martial held at**on**the day of**, 19**(Number, Rank, Name) of the Regiment was convicted of**(offence to be briefly stated) ;**And whereas the said (b)**court-martial, on the**day of , 19**, passed sentence of death on the said**(Name) ;**This is to require and authorise you to receive and hold the said (Name) into your custody in the said prison as by law is required, together with this warrant, until such time as a further warrant in respect of the said (Name) shall be issued to you.**Given under my hand at , 19 .**this the day of*

Signature (c)

(a) Enter name of civil prison.

(b) General or summary general.

(c) Signature of commanding officer of prisoner.

## FORM I

*Warrant to obtain person sentenced to death from civil prison custody in order to carry out such sentence (Army Rule 170).*

To

*The Superintendent of the (a)**Prison.**Whereas (Number, Rank, Name) (Late) of the Regiment having been sentenced to suffer death on the day of , 19 by a (b) court-martial held at is held in the said prison under a warrant issued by (c)**And whereas, the said sentence having been duly confirmed by (d) as by law required, an order to carry out the said sentence has been issued to me (e) (Name and Rank) ;**This is to require and authorise you to deliver forthwith the said (Name) to the officer/junior commissioned officer/warrant officer/non-commissioned officer bringing this warrant.**Given under my hand at**this**day of**, 19 .*

Signature (f)

(a) Enter name of civil prison.

(b) General or summary general.

(c) Enter name or designation of officer who signed original warrant.

(d) Name and description of confirming authority.

(e) Name and designation of the officer to whom the order is issued,

(f) Signature of the officer by whom the order is issued,

**FORM J**

*Warrant for use when the sentence of a person under sentence of death and committed to custody in a civil prison is commuted to a sentence of transportation (Army Rule 171).*

To The Superintendent of the (a) Prison.

Whereas (Number, Rank and Name) (late) of the Regiment, is held in the (a) prison under a warrant issued by (b) in pursuance of a sentence of death passed upon him by (c) court-martial held at on and whereas (d) has, in exercise of the powers conferred upon him by the Army Act,

This is to require and authorise you to keep the said (*Name*) in your custody together with this warrant in the said prison as by law is required until he shall be delivered over by you with the said warrant to the proper authority and custody for the purpose of his undergoing the punishment of transportation, under the said order. And this is further to require and authorise you to return to me the original warrant of commitment in lieu whereof this warrant is issued. The period of such transportation will reckon from the (f)

Given under my hand at

this tho

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**Signature (g)**

- (a) Enter name of civil prison.
  - (b) Enter name or designation of officer who signed original warrant.
  - (c) General or summary general.
  - (d) Name and designation of authority commuting the sentence.
  - (e) Order to be set out in full.
  - (f) Enter date on which original sentence was signed.
  - (g) Signature of commanding officer.

**FORM K**

*Warrant for use when the sentence of a person under sentence of death and committed to custody in a civil prison is commuted to a sentence of imprisonment to be served in the same prison (Army Rule 171)*

To

*The Superintendent of the (a)*

### (Prison).

Whereas

(Number, Rank and Name) (late) of the

Regiment is held in the (a) prison under a warrant issued by (b) in pursuance of a sentence of death passed upon him by a (c) court-martial held at (d) on (e) and whereas (f) has in the exercise of the powers conferred upon him by the Army Act, passed the following order regarding the aforeaid sentence; that is to say:—(g).....

This is to require and authorise you to keep the said (Name) in your custody together with this warrant, and there to carry into execution the punishment of imprisonment under the said order according to law. And this is further to require and authorise you to return to me the original warrant of commitment in lieu whereof this warrant is issued. The period of such imprisonment will reckon from the (f)

Given under my hand at this day,

1990-1991

this the day of

10

**Signature (g)**

- (a) Enter name of civil prison.
  - (b) Enter name or designation of officer who signed original warrant.
  - (c) General or summary general.
  - (d) Name and designation of authority commuting the sentence.
  - (e) Order to be set out in full.
  - (f) Enter date on which original sentence was signed.
  - (g) Signature of commanding officer.

**FORM L**

*Warrant for use when a person who, after having been sentenced to death, has been committed to custody in a civil prison is to be delivered into military custody for a purpose other than carrying out the sentence of death (Army Rule 171).*

T<sub>0</sub>

*The Superintendent of the (a)*

### *Prison.*

Whereas (Number, Rank Name) (late) of the Regiment is held in the (a) prison under a warrant issued by (b) in pursuance of a sentence of death passed upon him by a (c) court-martial held at on and where as (d) has in the exercise of the powers conferred upon him by the Army Act passed the following order regarding the aforesaid sentence; that is to say:—

(e) .....

This is to require and authorise you to forthwith deliver the said (*Name*) to the officer, junior commissioned officer, warrant officer or non-commissioned officer bringing this warrant.

Given under my hand at

this the day of , 19 .

Signature (f).

- (a) Enter name of civil prison.
  - (b) Enter name or designation of officer who signed original warrant.
  - (c) General or summary general.
  - (d) Name and designation of authority issuing order.
  - (e) Order to be set out in full.
  - (f) Signature of commanding officer.

**S.R.O. 485.**—In exercise of the powers conferred by section 4 of the National Cadet Corps Act, 1948 (XXXI of 1948), the Central Government disbanded with effect from the 31st March, 1954, the undermentioned units of the Junior Division of the National Cadet Corps which were re-constituted for the State of Bombay, under the notifications of the Government of India in the Ministry of Defence Nos. S.R.Os. 35 and 36, dated the 31st January 1953, namely:

- (a) 1st Bombay Junior Troop, National Cadet Corps.  
to  
228th Bombay Junior Troop, National Cadet Corps.

(b) 1st Bombay Junior Naval Troop, National Cadet Corps.  
to  
9th Bombay Junior Naval Troop, National Cadet Corps.

(c) 1st Bombay Junior Air Troop, National Cadet Corps.  
to  
6th Bombay Junior Air Troop, National Cadet Corps.

SHIV CHARAN SINGH, Dy. Secy.

**S.R.O. 486.**—The following bye-laws for regulating the use and occupation of out-houses in bungalows in the Cantonment of Cannanore, made by the Cantonment Board, Cannanore, in exercise of the powers conferred by clauses (28) and (39) of section 282 and section 283 of the Cantonments Act, 1924 (II of 1924), are published for general information, the same having been previously published and approved and confirmed by the Central Government, as required by sub-section (1) of section 284 of the said Act, namely:—

*Bye-laws for regulating the use and occupation of out-houses in bungalows in the Cantonment of Cannanore.*

1. In these bye-laws, unless the context otherwise requires, the expression 'out-houses' means quarters built in the compound of a bungalow expressly set apart for the use of servants of the occupier of the bungalow.

2. With the exception of the bungalow or out-houses, no other building in the compound shall be used for residential purposes.

3. No out-houses in the compound of a bungalow shall be occupied by any persons other than the bona fide servants of the occupier of the bungalow and their families.

4. No out-houses or other servants quarters attached to an un-occupied bungalow shall be occupied by any person other than the mali, sweeper and chowkidar attached to the bungalow and their families whose names shall be intimated to the Executive Officer by their employer.

5. If a bungalow is divided or let out in separate portions, the out-houses shall be occupied proportionately by the servants of each occupier whose names shall be intimated to the Executive Officer by their employers.

6. If the occupier of a bungalow or a portion thereof has more out-houses than he requires the occupier shall not let or hire the vacant out-houses to any person without the previous sanction of the Cantonment Board.

7. A contravention of any of these bye-laws shall be punishable with fine which may extend to one hundred rupees, and in the case of a continuing contravention, with an additional fine which may extend to twenty rupees for every day during which such contravention continues after conviction for the first such contravention.

[No. 12/48/G/L&C/54/D(C&L).]

**S.R.O. 487.**—In exercise of the powers conferred by section 60 of the Cantonments Act, 1924 (II of 1924), and with the previous sanction of the Central Government, the Cantonment Board, Barrackpore, hereby makes the following amendment to the notification of the late Government of Bengal, Political Department, Political Branch No. 7529-P, dated the 28th June, 1935, namely:—

In the said notification for the words, figures and brackets "in Wards Nos. I, II and III of the Cantonment of Barrackpore to be payable by (1) the occupiers of those lands or buildings or of both in Ward No. I and (2) either the owners or the occupiers of those lands or buildings or of both in Wards Nos. II and III" the following words shall be substituted, namely:—

"within the limits of the Cantonment of Barrackpore to be payable by the owners of such lands or buildings or of both."

[No. 53/45/G/L&C/54.]

**S.R.O. 488.**—In exercise of the powers conferred by section 60 of the Cantonments Act, 1924 (II of 1924), and with the previous sanction of the Central Government, the Cantonment Board, Barrackpore, hereby makes the following amendment to the notification of the late Government of Bengal, Political Department, Political Branch No. 16852-P, dated the 12th November, 1936, namely:—

In the preamble to said notification for the words "either by the owners or by the occupiers of these buildings or lands or of both", the words "by the owners of these buildings or lands or of both" shall be substituted.

[No. 58/45/G/L&C/54.]

**S.R.O. 489.**—In exercise of the powers conferred by section 60 of the Cantonments Act, 1924 (II of 1924), and with the previous sanction of the Central Government, the Cantonment Board, Barrackpore, hereby makes the following amendment to the notification of the late Government of Bengal, Political Department, Political Branch No. 7521-P, dated the 28th June, 1935, namely:—

In the said notification for the words and figures, “in Wards Nos. I, II and III of the Cantonment of Barrackpore to be payable by (1) the occupiers of those lands or buildings or of both in Ward I and (2) either the owners or the occupiers of those lands or buildings or of both in Wards Nos. II and III”, the following words shall be substituted, namely:—

“within limits of the Cantonment of Barrackpore to be payable by the owners of such lands or buildings or of both.”

[No. 53/45/G/L&C/54.]

**S.R.O. 490.**—In pursuance of the provisions of sub-section (7) of section 13 of the Cantonments Act, 1924 (II of 1924), the Central Government is pleased to notify the election of the following persons to the Cantonment Board, Jabalpore, from the ward noted against each:—

1. Shri V. Shesha Rao—Ward No. I.
2. Dr. R. P. Dube—Ward No. II.
3. Shri Basant Bajpai—Ward No. III.
4. Shri R. K. Mishra—Ward No. IV.
5. Shri Nemi Chand—Ward No. V.
6. Shri Chuni Lal—Ward No. VI.
7. Shri Ramlal—Ward No. VII.

[No. 29/44/G/L&C/54/13605-G/D(C&L).]

**S.R.O. 491.**—In pursuance of sub-section (7) of section 13 of the Cantonments Act, 1924 (II of 1924), the Central Government is pleased to notify that a vacancy has occurred in the Cantonment Board, Jabalpur, by reason of the acceptance by the Central Government of the resignation of Col. Prem Singh.

[No. 19/7/G/L&C/50/13781-G/54/D(C&L).]

**S.R.O. 492.**—In pursuance of sub-section (7) of section 13 of the Cantonments Act, 1924 (II of 1924), the Central Government is pleased to notify the nomination of Lt. Col. A. Brock-Myatt, as a member of the Cantonment Board, Jabalpur, vice Col. Prem Singh resigned.

[No. 19/7/G/L&C/50/13781-G/54/D(C&L).]

**S.R.O. 493.**—In pursuance of sub-section (7) of section 13 of the Cantonments Act, 1924 (II of 1924), the Central Government is pleased to notify that a vacancy has occurred in the Cantonment Board, Lucknow, by reason of the acceptance by the Central Government of the resignation of Lt. Col. Ved Prakash.

[No. 19/43/G/L&C/50/13233-G/54/D(C&L).]

**S.R.O. 494.**—In pursuance of sub-section (7) of section 13 of the Cantonments Act, 1924 (II of 1924), the Central Government is pleased to notify the nomination of Lt. Col. B. L. Kapur, as a member of the Cantonment Board, Lucknow, vice Lt. Col. Ved Prakash resigned.

[No. 19/43/G/L&C/50/13233-G/54/D(C&L).]

MANOHAR LALL, Under Secy.